

**MINUTES OF THE JANUARY 16, 2014**  
**CHINCOTEAGUE TOWN COUNCIL BUDGET WORKSHOP MEETING**

**Council Members Present:**

John H. Tarr, Mayor  
Gene W. Taylor, Councilman (absent until item #1)  
J. Arthur Leonard, Vice Mayor  
Ellen W. Richardson, Councilwoman  
John N. Jester, Jr., Councilman  
Tripp Muth, Councilman  
Terry Howard, Councilman

**CALL TO ORDER**

Mayor Tarr called the meeting to order at 7:00 p.m.

**INVOCATION**

Councilman Howard offered the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Tarr led in the Pledge of Allegiance.

**AGENDA ADDITIONS/DELETIONS AND ADOPTION**

Vice Mayor Leonard motioned, seconded by Councilman Howard to adopt the agenda as presented. Motion Carried.

Ayes: Leonard, Jester, Muth, Howard, Richardson

Nays: None

Absent: Taylor (Came late to meeting, absent for this portion only.)

**1. Review of the Draft Fiscal Forecast of Budget Years 2015 – 2019**

Town Manager Ritter explained that the 5 year forecast is to give Council an understanding from the current budget to 5 years out.

Town Manager Ritter reviewed the expenditures giving specific changes. Discussing donations and plans for Capital Improvement Projects.

There were further questions, explanations and discussions regarding E911 revenue and expenditures along with grants and the matching funds. They also discussed possible upgrades to the water meter system and continued reviewing the funds.

There was discussion about proposed tax increases. Town Manager Ritter then explained the increase of expenses in the Sanitation Contract over the next 5 years.

Finance Director Hipple noted some corrections.

Councilman Jester asked about the remainder of the promised funds from FEMA.

Finance Director Hipple reported that there has been contact and the rest of the money could be dispersed in 2014.

## **2. Review of Long Term Savings**

Town Manager reviewed the report for long term savings from FY09 up to the first 6 months of FY14.

Finance Director Hipple reported that the interest earned was more from Shore Bank in 44 days than the interest earned from LGIP for the entire year. She added that the LGIP accounts weren't closed when the funds were transferred to Shore Bank. She continued reviewing the reserves.

## **3. Review of a Possible Budget Amendment**

Town Manager explained the budget amendments. He advised that they were for Phase 2D of the Downtown Revitalization Project, another 6 months of the consulting firm and repairs along with the replacement of the pump for well #4. He advised that staff wanted to review the proposed amendment at this time to bring them to the February 3<sup>rd</sup>, 2014 Council meeting for adoption.

## **4. Committee Member Comments**

Vice Mayor Leonard suggested talking with the Harbormaster to have the Harbor policed and cleaned up.

Councilman Howard commended Town Manager Ritter and Finance Director Hipple for a good job on the presentation.

Town Manager Ritter asked Council if they wanted the new fishing pier to be a free fishing site. He added that now is the time to apply for the permit as they are applying for the Memorial Park pier.

Council agreed that it should be free.

Town Manager Ritter stated they were saving discussion of the CCP for the February Workshop. He reported that it won't be out at that time. He advised that he will be attending a conference the week of the February workshop and asked if Council wanted to postpone.

Council agreed.

Councilman Howard asked about the times for fishing on the new pier when it is in operation.

Mayor Tarr stated that they have not discussed the rules as of yet.

Town Manager Ritter suggested sending this to the Parks and Recreation Committee.

## **5. Closed Meeting in Accordance with Section 2.2-3711(A)(7) of the Code of Virginia**

- **Legal Matters**

Councilman Taylor moved, seconded by Vice Mayor Leonard to convene a closed meeting under Section 2.2-3711(A)(7) of the Code of Virginia to discuss legal matters. Unanimously approved

Vice Mayor Leonard moved, seconded by Councilman Jester to adopt a resolution of certification of the closed meeting. Unanimously approved.

WHEREAS, the Chincoteague Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711(A)(7) of the Code of Virginia requires a certification by this Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Chincoteague Town Council hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.

VOTE: Ayes- Leonard, Jester, Howard, Richardson, Muth, Taylor  
Nays- None  
Absent- None

**Adjourn**

Councilman Howard motioned, seconded by Vice Mayor Leonard to adjourn. Unanimously approved.

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Mayor

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Town Manager