

SPECIAL JOINT COUNCIL/
PLANNING COMMISSION WORKSHOP

A G E N D A

TOWN OF CHINCOTEAGUE

January 15, 2008, 5:00 P.M. - Council Chambers - Town Hall

CALL TO ORDER BY MAYOR TARR

INVOCATION BY COUNCILMAN J. HOWARD

PLEDGE OF ALLEGIANCE

AGENDA ADDITIONS/DELETIONS AND ADOPTION:

1. Possible Adoption of the October 30, 2008 Joint Comprehensive Plan Meeting Minutes.
2. Possible Adoption of the November 13, 2008 Joint Comprehensive Plan Meeting Minutes.
3. Discussion of the March 2008 Draft of the Comprehensive Plan Update for the Town of Chincoteague.

ADJOURN:

MINUTES OF THE October 30, 2008
JOINT CHINCOTEAGUE TOWN COUNCIL & PLANNING COMMISSION WORKSHOP

Council Members Present:

John H. Tarr, Mayor
Nancy B. Conklin, Councilwoman
Terry Howard, Councilman
Ellen W. Richardson, Councilwoman
John H. Howard, Councilman
John N. Jester, Vice-Mayor
James Frese, Councilman

Planning Commission Members Present:

Ray Rosenberger, Chairman
Chuck Ward, Vice- Chairman

Planning Commission Members Not Present:

Tripp Muth, Commissioner
Mollie Cherrix, Commissioner
Jane Wolffe, Commissioner
Bob Behr, Commissioner

Staff Present:

Robert Ritter, Town Manager
Jared Anderson, Town Planner

Call to Order

Mayor Tarr called the meeting to order at 5:09 pm.

Invocation

Councilman J. Howard offered the invocation.

Pledge of Allegiance

Mayor Tarr led the Pledge of Allegiance.

Agenda Additions/Deletions and Adoption

Councilman J. Howard motioned, seconded by Councilman T. Howard, to adopt the agenda as presented. The motion was unanimously approved.

1. *Discussion of the March 2008 Draft of the Comprehensive Plan Update for the Town of Chincoteague*

The following were notes taken by Mr. Anderson on the easel. Council and Planning Commissions comments addressed the Introduction, Chapter 1, Chapter 2, and part of Chapter 4. Most of the notes indicate an amendment, deletion, or addition to the DRAFT.

- Cover- showed a picture of Assateague
- Introduction- picture is also of Assateague
- (I-3) Adequate beach access is important
 - Affordable housing will be difficult to implement
- Describing the entire planning process in the introduction does not seem appropriate.
- The majority of the description should be placed in an appendix in the back of the plan, not in the introduction.
- (1-1) The story in the Comp Plan about the ponies is from the National Park Service, the story that should be written in the plan is that they came from a Spanish shipwreck.

- Dates for the formation of Accomack and Northampton counties were incorrect.
- (1-2) The data for incorporation of the Town is incorrect, needs to be fixed.
- **(1-3) Census data indicates that the Town's Population for 2000 was 4,300, this is incorrect, and needs to be fixed.**
- (1-6) The map boundary data was not correct needs to be amended.
- (1-8) Under Ground Water take out "well field is located is controlled by..."
- (1-10) Take out the following two sentences, "A closed Accomack County landfill is located within two miles of the well fields. Although no evidence of leaching from the landfill is evident in water samples, it has not been proven that this will not occur in the future."
 - Under Surface Water take out "...critical natural..."
- (1-13) Amend the second sentence of the second paragraph under Vacant Land to read as follows: Current "wetlands" regulations are regulated by various government agencies.
- (2-1) Primary Goals: We need to look at salaries that are supportive of their families
 - Promote higher salary jobs throughout the town.
- (2-2) Under economic development objectives change "Town" to "town."
- (2-3) Under transportation objectives take out #2, and add "Provide adequate parking facilities."
 - Look at the possibility of having a downtown parking garage
 - Mention of Vehicular traffic needs to be included in this section, staff will add.
 - Under Housing Objectives the town should be promoting In-fill especially in the downtown.
- (4-1) In second paragraph take out "As demand and prices grew, farmers left the fields and began fishing the surrounding waters for oysters."
 - In third paragraph take out "However, by 1920, the efforts of over-harvesting were evident."
- (4-6) In the first paragraph transient occupancy tax should be 3% not 2%.
- (4-7 et al) Whenever it references the area on the mainland "Wallops Island" it should be replaced with "Goddard Space Flight Center's Wallops Flight Facility."
- (4-8) The last paragraph needs to be critically analyzed. Not sure if it should be included in comp plan.
- Stopped at (4-10).

There was a motion from Councilman J. Howard, seconded by Councilwoman Richardson to adjourn the meeting. The motion was unanimously approved.

Mayor

Town Manager

MINUTES OF THE November 13, 2008
JOINT CHINCOTEAGUE TOWN COUNCIL & PLANNING COMMISSION WORKSHOP

Council Members Present:

John H. Tarr, Mayor
Nancy B. Conklin, Councilwoman
Terry Howard, Councilman
Ellen W. Richardson, Councilwoman
John H. Howard, Councilman
John N. Jester, Vice-Mayor
James Frese, Councilman

Planning Commission Members Present:

Bob Behr, Commissioner
Chuck Ward, Vice- Chairman

Planning Commission Members Not Present:

Tripp Muth, Commissioner
Mollie Cherrix, Commissioner
Jane Wolffe, Commissioner
Ray Rosenberger, Chairman

Staff Present:

Robert Ritter, Town Manager
Jared Anderson, Town Planner

Call to Order

Mayor Tarr called the meeting to order at 5:06 pm.

Invocation

Councilman J. Howard offered the invocation.

Pledge of Allegiance

Mayor Tarr led the Pledge of Allegiance.

Agenda Additions/Deletions and Adoption

Councilman Frese motioned, seconded by Councilwoman Conklin, to adopt the agenda as presented. The motion was unanimously approved.

1. *Discussion of the March 2008 Draft Comprehensive Plan Update for the Town of Chincoteague*

The following were notes taken by Mr. Anderson on the easel. Council and Planning Commission's comments addressed part of Chapter 4, starting on page 4-10, and Chapter 5, stopping on page 5-9. Most of the notes indicate an amendment, deletion, or addition to the DRAFT.

- Need to find the proper name(s) for the NASA, Navy, and NOAA facilities.
- (4-11) In the first sentence of the last paragraph there seems to be a negative tone, could it be rewritten so that it is not so negative.
- Town needs to talk to NASA officials to see if the information is correct.
- (4-12) Need to delete the last paragraph of the Wallops Research Park section.
- (4-13) Under Regional Partners, not sure if the Eastern Shore of Virginia Economic Development Commission is still in existence, need to verify.
- (4-14) In second paragraph where it states that "the Eastern Shore of Virginia Tourism Commission is staffed by the Eastern Shore Chamber of Commerce," this is not correct, needs to be amended.
- Bob Behr- indicated that there is federal money available for the Scenic Byways Program, can the Town or the County apply for that funding?
- The last paragraph before "Enterprise Zone Projects" on (4-14) needs to be redone, not correct.

- For “Enterprise Zones” the Comp Plan should mention the two types of grants but it should not go into great detail.
- (4-15) Under “Main Street Revitalization” there should be mention of residential over commercial as an implementation strategy.
- Chuck Ward- the Town should look at the possibility of a seafood market at the Curtis Merritt Harbor.
- (4-15) On the sixth bullet make the following change. “Lease transient boat slips to offset...”
- (4-15) The Town should include adding alternative parking solutions in Implementation Strategies sections.
- It would be nice to have Larry Forbes from the County government come to a meeting to discuss economic development for the Town.
- Councilman J. Howard indicated that it would be nice to establish an economic development committee that could help find ways to keep younger people on the Island by way of educational and employment opportunities.
- Chuck Ward- we should look at floating zones which would relax requirements for some of the start-up businesses around Town.
- (4-18) #14 include “encourage active website design and maintenance.”
- (4-20) Take out bulleted sections starting with “Town Center Streetscapes” and ending with the bullet entitled “Positive Images.”
- (4-20) Take out word “develop” under Home Businesses and replace with “Continually update and monitor.”
- (5-1) There are only 2, not 3 public schools on the island.
- (5-3) In first paragraph under “Library,” second to last sentence take out the word “underway” and replace with “completed.”
- Under “Fire & Emergency Services” it should indicate that we have 5 not 3 paramedics, and that they serve the community 24 hours a day/7 days a week.
- (5-4) The third paragraph needs to be amended to reflect the current situation regarding our CRS/ISO flood insurance discount.
- (5-4) In the first paragraph the exact numbers are not correct and should be removed from the plan.
- (5-4) Under “Police Protection” the Department of Criminal Justice Service Instructors, RADAR instructor, and Firearm Instructor are part of the 10 full time officers.
- (5-5) Under “Water,” second paragraph it should indicate that there are 4 deep wells and 5 shallow wells.
- (5-7) The last paragraph under “Sewage Disposal” should be deleted.
 - In the second paragraph “boat polluters” should be deleted, there is no empirical evidence to support such a claim, it is not necessary.
- (5-8) The last sentence before the “Flood Insurance” section should be taken out.
 - Take out second to last paragraph that begins with “Premium discounts resulting...”
- (5-9) Take out the third paragraph
 - End the 5th paragraph at the word “lifetime.”
 - In last paragraph “Town Commission” should read “Town Council.”
- Stopped at (5-9).

There was a motion from Councilman J. Howard, seconded by Councilwoman Richardson to adjourn the meeting. The motion was unanimously approved.

Mayor

Town Manager