

SPECIAL JOINT COUNCIL/  
PLANNING COMMISSION WORKSHOP

A G E N D A

TOWN OF CHINCOTEAGUE

November 13, 2008, 5:00 P.M. - Council Chambers - Town Hall

CALL TO ORDER BY MAYOR TARR

INVOCATION BY COUNCILMAN J. HOWARD

PLEDGE OF ALLEGIANCE

AGENDA ADDITIONS/DELETIONS AND ADOPTION:

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1. Discussion of the March 2008 Draft of the Comprehensive Plan Update for the Town of Chincoteague.

ADJOURN:

**MINUTES OF THE October 30, 2008**  
**JOINT CHINCOTEAGUE TOWN COUNCIL & PLANNING COMMISSION WORKSHOP**

**Council Members Present:**

John H. Tarr, Mayor  
Nancy B. Conklin, Councilwoman  
Terry Howard, Councilman  
Ellen W. Richardson, Councilwoman  
John H. Howard, Councilman  
John N. Jester, Vice-Mayor  
James Frese, Councilman

**Planning Commission Members Present:**

Ray Rosenberger, Chairman  
Chuck Ward, Vice- Chairman

**Planning Commission Members Not Present:**

Tripp Muth, Commissioner  
Mollie Cherrix, Commissioner  
Jane Wolffe, Commissioner  
Bob Behr, Commissioner

**Staff Present:**

Robert Ritter, Town Manager  
Jared Anderson, Town Planner

***Call to Order***

Mayor Tarr called the meeting to order at 5:09 pm.

***Invocation***

Councilman J. Howard offered the invocation.

***Pledge of Allegiance***

Mayor Tarr led the Pledge of Allegiance.

***Agenda Additions/Deletions and Adoption***

Councilman J. Howard motioned, seconded by Councilman T. Howard, to adopt the agenda as presented. The motion was unanimously approved.

**1. *Discussion of the March 2008 Draft of the Comprehensive Plan Update for the Town of Chincoteague***

*The following were notes taken by Mr. Anderson on the easel. Council and Planning Commissions comments addressed the Introduction, Chapter 1, Chapter 2, and part of Chapter 4.*

- Cover- showing a picture of Assateague
- Introduction- picture is also of Assateague
- (I-3) Adequate beach access is important
  - Affordable housing will be difficult to implement
- Describing the entire planning process in the introduction does not seem appropriate.
- The majority of the description should be placed in an appendix in the back of the plan
- (1-1) The story in the Comp Plan about the ponies are from the NPS, the story that should be written is that they came from a Spanish shipwreck.
  - Dates for the formation of Accomack and Northampton counties are incorrect.

- (1-2) The data for incorporation of the Town is incorrect, needs to be fixed.
- (1-3) Census data is questionable, roughly 4,300 in 2000.
- (1-6) The map boundary data is not correct needs to be amended.
- (1-8) Under Ground Water take out “well field is located is controlled by...”
- (1-10) take out the following two sentences, “A closed Accomack County landfill is located within two miles of the well fields. Although no evidence of leaching from the landfill is evident in water samples, it has not been proven that this will not occur in the future.”
  - Under Surface Water take out “...critical natural...”
- (1-13) Amend the second sentence of the second paragraph under Vacant Land to read as follows: Current “wetlands” regulations are regulated by various government agencies.
- (2-1) Primary Goals: We need to look at salaries that are supportive of their families
  - Promote higher salary jobs throughout the town.
- (2-2) Under economic development objectives change “Town” to “town.”
- (2-3) Under transportation objectives take out #2, and add “Provide adequate parking facilities.
  - Look at the possibility of having a downtown parking garage
  - Mention of Vehicular traffic needs to be included in this section, staff will add.
  - Under Housing Objectives the town should be promoting In-fill especially in the downtown.
- (4-1) In second paragraph take out “As demand and prices grew, farmers left the fields and began fishing the surrounding waters for oysters.”
  - In third paragraph take out “However, by 1920, the efforts of over-harvesting were evident.”
- (4-6) In the first paragraph transient occupancy tax should be 3% not 2%.
- (4-7 et al) Whenever it references the area “Wallops Island” it should be replaced with “Goddard Space Flight Center-Wallops Flight Facility.”
- (4-8) The last paragraph needs to be critically analyzed. Not sure if it should be included in comp plan.
- Stopped at (4-10).

**There was a motion from Councilman J. Howard, seconded by Councilwoman Richardson to adjourn the meeting. The motion was unanimously approved.**

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**Mayor**

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**Town Manager**