

REGULAR COUNCIL MEETING

A G E N D A

TOWN OF CHINCOTEAGUE

May 3, 2010 - 6:00 P.M. - Council Chambers - Town Hall

CALL TO ORDER

INVOCATION BY COUNCILMAN T. HOWARD

PLEDGE OF ALLEGIANCE

INTRODUCTION OF STUDENT GOVERNMENT DAY STUDENT'S

OPEN FORUM / PUBLIC PARTICIPATION

STAFF UP-DATE

AGENDA ADDITIONS/DELETIONS AND ADOPTION:

-
1. Consider Adoption of the Minutes
 - Regular Council Meeting of April 5, 2010 (Page 2 of 57)
 - Special Council Meeting of April 23, 2010 (Page 16 of 57)
 - Recessed Council Meeting of April 27, 2010 (Page 18 of 57)
 2. Setting the Date for a Public Hearing for a Fiscal Year "11" Budget and Fee & Rate Schedules (Page 21 of 57)
 3. Setting the Date for a Public Hearing on the Real Estate Tax Rate (Page 39 of 57)
 4. Setting the Date for a Public hearing on the Meals Tax Rate (Page 40 of 57)
 5. Proclamation for Safe Boating Week (Page 41 of 57)
 6. Resolution on Spring Clean up, Paint up, and Fix up Week (Page 42 of 57)
 7. Resolution on Hurricane Preparedness Week (Page 44 of 57)
 8. Ettinger Parcel Rezoning (Page 45 of 57)
 9. Public Safety Committee Report of April 6, 2010 (Mayor Tarr) (Page 52 of 57)
 10. Reestablishing the Beach Access Committee (Page 56 of 57)
 11. Bids for Pension Street Pavement Project (Mr. Spurlock) (Page 57 of 57)
 12. Closed Meeting in Accordance with Section 2.2-3711(A) (6) of the Code of Virginia.
 - Consideration of the Investment of Public Funds
 13. Mayor & Council Announcements or Comments
(Note: Roberts Rules do not allow for discussion under comment period)

ADJOURN:

MINUTES OF THE APRIL 5, 2010
CHINCOTEAGUE TOWN COUNCIL MEETING

Council Members Present:

John H. Tarr, Mayor	John N. Jester, Vice-Mayor
James Frese, Councilman	Nancy B. Conklin, Councilwoman
Terry Howard, Councilman	John H. Howard, Councilman
Ellen W. Richardson, Councilwoman	

Call to Order

Mayor Tarr called the meeting to order.

Invocation

Councilman T. Howard offered the invocation.

Pledge of Allegiance

Mayor Tarr led in the Pledge of Allegiance.

Open Forum / Public Participation

- Mr. Joe Justice thanked Councilman Frese and Councilman J. Howard for their work on the drainage. He stated he has been flooded 5 times from July to November. He stated that when it rains he is unable to do anything because of the standing water. He advised that the Town put a hole in an adjacent lot which is now keeping the water from running off. He mentioned the expenses he has incurred because of the flooding on his property. Mr. Justice also addressed Council regarding the inoperative vehicle letter he received about the 10 unlicensed vehicles on his property. He explained that he doesn't have the money because of the flooding.
- Mr. Mike Doyle approached Council about the health benefits for the Town's employees. He feels that the employee's benefits are too much for a small town. He also mentioned that some employees on the payroll for 20-30 years are getting 30 days vacation per year. He feels that too much vacation for a general worker.
- Mrs. Nancy Payne stated that she has a business on the corner of Maddox and Main. She advised that she has had to file a police report regarding problems with the intersection. She wanted to add something to that report. She is very concerned about the speeding in the intersection. She asked if the police would keep an eye on traffic. She suggested putting information in the paper reminding motorists of the laws and new traffic pattern.
- Mr. Winfred Bowden, from Vacation Park Lane, stated that since the lot behind his property has been cleared, his property has drainage issues also. He advised of the road conditions and asked for something to be done about it along with the speed limit there.

Councilman J. Howard asked if the ditch between his property and Mr. Reed's property was open all the way down.

Mr. Bowden stated that it runs off on his property because that land was built up higher than his.

There was discussion regarding ownership of the roadway. It was suggested that each property owner owns a percentage of the road.

Mr. Justice interjected that he put \$1,300 into the road last year and no one so much as thanked him for it.

Discussion continued about road ownership, the causes of the drainage problems, tree limbs hanging into the right-of-way and possible solutions.

Councilman J. Howard explained an issue at the intersection on Main Street and Maddox Boulevard. He feels that the northbound traffic, such as tractor trailers having to turn right onto Maddox needs to take up both lanes. He feels that the white line should be moved back to accommodate the larger turn radius of some vehicles. He asked who to contact about this.

Town Manager Ritter advised that he spoke with VDOT's engineer about moving the telephone poles back.

Councilman J. Howard agrees about the poles and stated that he's talking about the stopping point.

Public Works Director Spurlock stated that they have to be careful moving the line back as there is a pressure pad that controls the lights.

Mayor Tarr stated that they are going to add this topic to the next Public Safety Committee meeting.

- Mrs. Charlene Leonard advised Council that she and her daughter owns a store on Main Street. She asked when there would be signage around the new bridge directing traffic to the historic downtown area.

Mayor Tarr advised that the architects for the downtown revitalization have reviewed this matter and will be responding soon.

Staff Update

Police Department

Chief Lewis advised that he included a copy of the monthly report in the agenda packet along with the Police Surveys. He announced that Officer Greenley will be graduating from the Police Academy Tuesday at 4:00 p. m. He reminded Council that May 7th is the benefit dinner and May 8th is the Poker Run for Jay Lewis. He also stated that May 8th is the Annual Bike Rodeo.

Planning Department

Town Planner Neville reported that in March the Planning Commission finalized the review of the Ettinger rezoning and is listed later on the agenda. He advised that they also updated the By-Laws which are also listed on the agenda. He stated that in the Work Session from the 23rd they reviewed home occupations and the suggestions from Council. Town Planner Neville also stated that the next meeting is on April 13th. He added that they have reviewed the C2 regulations for

the commercial district and the historic downtown area. He reiterated their concerned with the Main Street Maddox Boulevard intersection also. He added that they would like to look into extending the downtown area to the new bridge.

Town Planner Neville stated that he handed out information of the Enterprise Zone referring to the public meeting to be held on the 21st with the Board of Supervisors. He stated that Supervisor Thornton worked diligently to make sure the mapping of the districts was cleared up. He also stated that they wanted to bring to Council's attention the Hazard Mitigation Plan. He advised that there is a review every 5 years and the meeting was scheduled for the 29th. He discussed the Greenway Plan to protect open spaces and advised that all of Chincoteague is listed as Greenway.

Public Works

Public Works Director reported on several different divisions within the Public Works Department for the month of March.

Drainage

He stated that he received the draft Grading Plan. He advised that he should receive the Drainage Plan later this week. He stated that once they have the Drainage Plan they can work on the contract to pave Pension Street. He advised that in the Drainage Plan they are in the final phase for Smith Street. He added that they are considering using Tarr Lane as the outfall of the Horseshoe Drive and Wayne Road drainage.

Councilman T. Howard asked if there was an easement for Tarr Lane.

Public Works Director Spurlock advised that they do have an easement and should be fairly simple to tie in. He stated that they had a minor issue with the backboard and ordered new parts to make the repairs.

Waterworks

He stated that along with routine tasks they are installing water services on Pension Street. They have installed roughly 17 of 25 services. There were new services installed on Pine Drive and Annamessex Drive. The forecast for the Water Department is to complete the water services on Pension Street, replace the 8" line at Cockle Creek Bridge. The Christ United Methodist Church should be ready to install their new fire system service. They are also working with the USF&W on their new 6" service installation.

Roads & Facilities

They are currently cutting grass and continuing Park maintenance. They are also in the process of installing a volleyball court at Memorial Park. They have installed new catch basins on Maddox Boulevard and Sunnywood Manor. They are installing support drains on Pension Street. They've done drainage along Marlin Street and would like to complete the drainage along Margaret's Lane. He advised that there is an outfall on South Main Street that has collapsed under the road that needs repair.

Councilman T. Howard asked if one of the storm drains on South Main Street near Libby's Lane was still working.

Public Works Director Spurlock advised that he would check into it.

Councilman J. Howard asked about the drainage on Maddox Boulevard by the Refuge Inn. He suggested that the Town should look into putting drainage in there.

Public Works Director Spurlock advised there was none. He was checking into this also.

Councilwoman Conklin asked about the "greasy water" just west of the Sea Hawk Motel. She advised that it's running on the sidewalk. She's concerned that it may be an oil leak.

There was discussion as to what it was and the causes. Public Works Director Spurlock advised he would look into this further.

General Government

Town Manager Ritter reported for the month of March: Town Decals are on sale and approximately 900 have been sold with 1 week left before the deadline of April 15th. Personal property taxes are an ongoing collection. The front office staff has been busy with Business Licenses along with the Daffodil Festival's licenses. They have been setting up and reporting employment with the VEC. The RFQ for website designs went out and interviews were last Thursday with 4 companies. There is one company they are negotiating with. This company worked with Christopher Newport and has done the Williamsburg and Farmville websites. The Draft Budget is completed and the hearings are scheduled to begin April 12th.

<u>Revenues:</u>	<u>Year to Date</u>	<u>Prior Year to Date</u>	<u>Up or Down</u>
Real Estate	\$ 605,786.00	\$ 598,528.00	Up \$ 7,257.00
Tangible Property	159,220.00	171,220.00	Down 12,000.00
Meals Tax	387,194.00	388,903.00	Down 1,709.00
Sales Tax	73,651.00	81,846.00	Down 8,195.00
Transient Occupancy	515,665.00	515,781.00	Down 115.00
Water Rent	688,070.00	633,942.00	Up 54,128.00

Town Manager Ritter also reported that he attended and completed Planning Commissioner School with Mr. Trip Muth and Mrs. Mollie Cherrix. He stated that the Broadband documents were presented last week. He spoke with Springstead for an update. They received information from Accomack and should be able to begin analysis in a couple of weeks.

Vice Mayor Jester commented on the collection of delinquent taxes.

Mayor Tarr advised that there is a Community Leaders meeting scheduled for Monday the 12th at 9:30a.m. The Budget hearings will be the 13th and 14th at 9:00a.m.

Agenda Additions/Deletions and Adoption

Councilman T. Howard motioned, seconded by Councilwoman Richardson to adopt the agenda as presented. Unanimously approved.

Councilman Frese advised that Mr. Ettinger was unable to attend the meeting and suggested postponing his hearing.

Mayor Tarr stated that the Public Hearing will still take place. However, Council's decision will be tabled until the next meeting.

- 1. Consider Adoption of the Minutes**
 - **Regular Council Meeting of March 1, 2010**
 - **Recessed Council Meeting of March 4, 2010**
 - **Special Council Meeting of March 11, 2010**

Councilman Frese stated that on the minutes of the March 1st meeting, page 5 and paragraph 3 there should be a change from "seconds" to "minutes".

Councilwoman Conklin motioned, seconded by Councilman Frese to adopt the minutes with the proposed changes. Unanimously approved.

2. Presentation by Commander John J. Keegan, Commanding Officer Surface Combat Systems Center (SCSC)

Mayor Tarr introduced Commander John J. Keegan who will give a presentation regarding the Surface Combat Systems Center.

Commander Keegan played a video explaining the different things that SCSC does and offers. He also showed and explained pictures of the facilities. He played and explained another video about tracking and engaging. He also addressed the economic impact of having the SCSC at Wallops Island. He informed Council of the community services they offer also. They would like to bring a launcher to NASA so they can conduct tracking and engaging training exercises with the Navy Combat Systems. He closed by adding that they like to consider themselves as the Battle Group in the Sand as they are able to replicate the battle group in the sand for combat training.

There was brief discussion along with a couple of questions and answers.

Vice Mayor Jester stated that it is good to see the Navy back.

Mr. Justice asked if the offshore drilling would affect the training.

Commander Keegan was unsure at this time if they would be affected. He isn't sure where and how long it will take before they begin to drill.

Mayor Tarr thanked Commander Keegan for reminding the Town of what the Navy does and has to offer.

3. Department of Forestry on Tree City USA, Arbor Day Ceremony

Mayor Tarr introduced Mr. Robby Lewis with the Department of Forestry.

Mr. Lewis stated that he brought some information about Tree City USA. He explained that it doesn't tell a Town what they can or can't do with trees on their property. He feels that Tree City is a good destination for Chincoteague. He stated that they would have to form a Tree Committee and a Tree Ordinance would have to be created. He added that there would be a budget of approximately \$2 per capita. He continued that they would have to plan an Arbor Day celebration in April. He also offered his assistance.

Councilman T. Howard asked if the ordinance would be what the Town would do on Town owned property.

Mr. Lewis responded that he was correct. He added that it states how to take care of trees, what types of trees to plant and other things.

Mayor Tarr thanked Mr. Lewis for attending.

4. Census Bureau Presentation and Proclamation

Miss Patricia, a representative of the Census Bureau, gave a presentation of what the 2010 Census is and does for the state level and the community level. They also determine where legislative districting is. She advised that by law they are not allowed to share anyone's information. She stated that the Census data is secure and will be released to the national archives in 2032. She stated that there is a 67% participation rate from the 2000 Census. Virginia had a 72% participation rate and the Town was at a 42% participation rate. They would like to increase the participation rate as every 1% increase would save the government and taxpayers between \$80-90 million.

There were questions as to the participation rate and the transient homes causing the rate to drop.

Miss Patricia also talked about timeline and the jobs that the Census created. She requested the support of Council to encourage the filing of the 2010 Census. She thanked Council for their time.

There was concern of the follow-up on the phone regarding the reported information.

Ms. Cher Revin the Recruiting Assistant with the Census Bureau addressed Council also. She stated that she is recruiting people to collect Census information at \$13 per hour plus \$.050 per mile for gas reimbursement. She is hoping that the local businesses are willing to put up brochures and posters about the available Census jobs. She thanked Council for allowing her to speak.

Mayor Tarr asked for the motion to approve the Proclamation.

Councilman T. Howard motioned, seconded by Councilman Frese to approve the Proclamation for the Census Bureau. Unanimously approved.

5. Public Hearing; Request to Vacate Subdivision Lot Lines - Gene W. & Stephanie Taylor

Mayor Tarr opened the Public Hearing at 8:01 p.m. He asked for any comments from the audience. There were no comments. Mayor Tarr closed the Public Hearing at 8:02 p.m. He asked Town Manager Ritter if the vacation request was properly advertised.

Town Manager Ritter advised that it was.

Mr. Gene Taylor explained that he is doing this to have one big lot to build one single-family home.

Councilman Frese motioned, seconded by Councilman T. Howard to approve the Vacation of Subdivision Property Line for Gene W. and Stephanie Taylor. Unanimously approved.

6. Public Hearing Request to Vacate Subdivision Lot Lines – Shirley Lewis & Marvin and Florence Westpal

Mayor Tarr opened the Public Hearing at 8:04 p.m. He asked for any comments from the audience.

Town Attorney Poulson asked if this was a subdivision.

Mrs. Anita Merritt advised that this was a nonconforming lot on the waterfront. She stated that Mrs. Lewis and the Westpals jointly owned the waterfront lot.

Town Attorney Poulson stated that they don't have an established subdivision with this. He is unsure why Council is reviewing this as it is not a subdivision and they're doing what the BZA is allowing them to do. He asked if this was a subdivision or an isolated lot.

Mr. Potts advised that the parcel number shows if the parcel was subdivided and this particular lot was subdivided.

There was further discussion regarding the subdivision lot verses a regular lot and location of the lot.

There were no further comments. Mayor Tarr closed the Public Hearing at 8:11 p.m.

Councilman T. Howard asked for clarification as to the lot and vacation.

Councilman J. Howard motioned, seconded by Councilman T. Howard to approve the Vacation of the Subdivision Property Line. Unanimously approved.

7. Public Hearing on the Ettinger Parcel Rezoning

Mayor Tarr opened the Public Hearing at 8:14 p.m. He asked Town Planner Neville to read the letters of the adjacent property owners so they would be part of the record.

Town Planner Neville stated that the Public Hearing was advertised. He advised that all certified letters were received and returned except for one. He stated that a property owner emailed their position on the rezoning request. He stated that both adjoining property owners were concerned that this would allow townhomes. He also stated that the R2 district will not allow townhomes. He added that one adjoining owner and his wife expressed that they would not like to see the zoning changed on this property. Town Planner Neville did include the information Mr. Ettinger had in the Council packet. He advised that Mr. Ettinger was unable to attend tonight because of an illness and requested that the vote not take place until the next meeting. The Planning Commission recommended denying the request because the Comprehensive Plan and the Land Use Map does designate this property as single family residential land use and would be consistent with the R1 zoning. He thanked Town Attorney Poulson for his cooperation in the questions from the Planning Commission.

Mayor Tarr closed the Public Hearing at 8:19. He reiterated that Mr. Ettinger has requested that Council delay the vote until the next meeting so that he may attend.

Council concurred to postpone the vote until the next meeting, May 2nd, 2010.

8. Public Works Committee Report of March 2, 2010

Mayor Tarr advised that the minutes are in the packet. He entertained questions.

There was brief discussion regarding the Marsh Island easement.

9. Budget and Personnel Committee Report of March 9, 2010

Councilwoman Conklin advised that the Committee is in the process of revising the Personnel Policy.

Town Manager Ritter stated that the Committee has created a checklist of items they would like to see in the Employee Handbook. He advised that once the checklist is completed they will include their items from that list including the VML policies and the current policies.

10. Review of the Planning Commission By-Laws

Town Planner Neville stated that they have been reviewing the language of the By-Laws and completed the changes. He stated that it is the desire of the Commission to have Council review and approve them.

Town Attorney Poulson explained the changes to the By-Laws.

There was some discussion of the changes.



By-Laws
Chincoteague Planning Commission
Approved April 5, 2010

ARTICLE 1 – OBJECTIVES

- 1-1. This Commission, established in conformance with the resolution adopted by the Chincoteague Town Council on May 16, 2002, hereby adopts the following Articles in order to facilitate its powers and duties in accordance with the provisions of Title 15.2, Chapter 22, Article 2 of the Code of Virginia, as amended.
- 1-2. The official title of this Commission shall be “The Chincoteague Planning Commission”.
- 1-3. The Planning Commission shall promote the orderly development of the Town of Chincoteague and shall serve primarily in an advisory capacity to the Town Council.

ARTICLE 2 – MEMBERS

- 2-1. Said commission shall consist of seven (7) members, one of whom shall be a member of the Town Council, and the remaining six (6) hereafter referred to as appointed members. Such members shall be residents of the locality and at least one-half of the members so appointed shall be owners of real property in the locality.
- 2-2. The term of the member representing the Town Council shall in all cases correspond to their tenure of office. Of the other members first appointed, one (1) shall be appointed for a term of one (1) year, one (1) shall be appointed for a term of two (2) years, one (1) shall be appointed for a term of three (3) years, and one (1) shall be appointed for a term of four (4) years, from and after the effective date of this resolution. Their successors shall be appointed for terms of four (4) years. Any vacancy in membership shall be filled by an appointment by the Council and such appointment, in the case of an appointed member, shall be for the unexpired term. Any appointed member may be removed on the grounds set forth in Section 15.2-2212 of the Code of Virginia 1950 as amended.
- 2-3. The term of a Commission member shall expire on December 31 at which meeting his successor’s term of office shall begin.

ARTICLE 3 – OFFICERS AND THEIR SELECTION

- 3-1. The officers of the Planning Commission shall consist of a Chairperson, a Vice-Chairperson and a Secretary.
- 3-2. Nomination of officers shall be made from the floor at the regular February meeting each year. Election of officers shall follow immediately.

- 3-3. A candidate receiving a majority vote of the entire membership of the Planning Commission shall be declared elected. Such candidate shall take office immediately and serve for one (1) year or until his/her successor shall take office.
- 3-4 Vacancies in office shall be filled immediately by Town Council appointment.

ARTICLE 4 – DUTIES OF OFFICERS

- 4-1 The Chairperson shall be a member of the Commission and shall:
 - 4-1-2 Preside at all meetings.
 - 4-1-3 Rule on all procedural questions (subject to a reversal by a two-thirds (2/3) majority vote by the members present.)
 - 4-1-4. Be informed immediately of any official communication and report same at the next regular meeting.
 - 4-1-5. Carry out other duties as assigned by the Commission.
- 4-2. The Vice-Chairperson shall be a member of the Commission and shall:
 - 4-2-1. Act in the absence or inability of the Chairperson to act.
 - 4-2-2. Have power to function in the same capacity as the Chairperson in cases of the Chairperson’s inability to act.
- 4-3. The Secretary shall:
 - 4-3-1. Keep a written record of all business transacted by the Commission.
 - 4-3-2. Notify all members of all meetings.
 - 4-3-3. Keep a file of all official records and reports of the Commission.
 - 4-3-4. Certify all maps, records, and reports of the Commission.
 - 4-3-5. Give notice of all hearings and public meetings.
 - 4-3-6. Attend to the correspondence of the Commission.
 - 4-3-7. Prepare and be responsible for the publishing of advertisements relating to public hearings.

ARTICLE 5 – EMPLOYEES,

CONSULTANTS, SPECIAL STUDIES

- 5-1 Upon request of the Planning Commission, the Town Council or other public officials may, from time to time, for the purpose of special studies under the direction of the Commission, assign or detail to it any members of the staffs of municipal administrative departments, or may direct any such department employee to make for the Commission special surveys or studies requested by the Commission.
- 5-1-1. In addition, the Commission may establish, upon authorization by the Town Council, an advisory committee or committees to provide unique expertise and public participation of community representatives and to assist in meeting the purpose and objectives of the Commission for the preparation of special surveys and studies. The Planning Commission shall establish a mission statement, work plan and timeline for completion of any sub-committee created.
- 5-2. The Chairperson shall be an ex officio member of every sub-committee.
- 5-3. The Planning Commission shall make recommendations and an annual report to the Town Council concerning the operation of the Commission and the status of Planning within its jurisdiction, and may prepare, publish and distribute reports, ordinances and other material relating to its activities.

ARTICLE 6 – MEETINGS

- 6-1. Regular meetings of the Commission shall be held on the second Tuesday of each month at 7:00 p.m. excluding the months of July and December. When a meeting falls on a legal holiday, the meeting shall be on the day following unless otherwise designated by the Commission. Such meetings must be held in a public building.
- 6-2 Special meetings shall be called at the request of the Chairperson or at the request of a quorum of the membership.
- 6-3 All regular meetings, hearings, records, and accounts shall be open to the public.
- 6-4 A majority of the membership of the Commission shall constitute a quorum. The number of votes necessary to transact business shall be a majority of the members present. Voting may be by roll call, in which case a record shall be kept as a part of the minutes.

ARTICLE 7 – ORDER OF BUSINESS

- 7-1. The order of business for a regular meeting shall be:
 - 7-1-1. Call to order by Chairperson.

- 7-1-2. Roll call.
- 7-1-3. Determination of a quorum.
- 7-1-4. Invocation.
- 7-1-5. Pledge of Allegiance.
- 7-1-6. Public Participation
- 7-1-7. Review of Agenda.
- 7-1-8. Reading of Minutes.
- 7-1-9. Old Business.
- 7-1-10. New Business.
- 7-1-11. Adjournment.
- 7-2. Parliamentary procedure in Commission meetings shall be governed by Robert's Rules of Order, most current edition.
- 7-3. The Planning Commission shall keep a set of minutes of all meetings, and these minutes shall become a public record.

The Chairperson shall sign all minutes, and at the end of the year shall certify that the minutes of the preceding year are a true and correct copy.

ARTICLE 8 – HEARINGS

- 8-1. In addition to those required by law, the Commission, at its discretion, may hold public hearings when it decides that a hearing will be in the public interest.
- 8-2. Notice of special hearings shall be published once a week for two successive weeks in a newspaper of general circulation in the area not less than five (5), nor more than twenty-one (21) days before the time of public hearing.
- 8-3. The case before the Commission shall be summarized by the Chairperson or other member delegated by the Chairperson. Interested parties shall have the privilege of the floor. Records or statements shall be recorded or sworn to as evidence for any court of law, only after notice is given to the interested parties.
- 8-4. A record shall be kept of those speaking before the hearing.

ARTICLE 9 – CORRESPONDENCE

- 9-1. It shall be the duty of the Secretary to draft and sign all correspondence necessary for the execution of the duties and functions of the Planning Commission.
- 9-2. All official papers and plans involving the authority of the Commission shall bear the signature of the Chairperson and Vice-Chairperson.

ARTICLE 10 – AMENDMENTS

- 10-1. These rules may be changed by a recorded two-thirds (2/3) vote of the entire membership of the Commission subject to review and confirmation by the Town Council after thirty (30) days notice.

Councilman T. Howard motioned, seconded by Vice Mayor Jester to affirm the By-Laws with the noted changes. Unanimously approved.

11. Appointment of the Building Code Board of Appeals

Town Planner Neville explained that there is a seat available on the Building Code Board of Appeals. He stated that Mr. Papadopoulos and Mrs. Lane have expressed interest in filling the seat.

Mayor Tarr opened the floor for nominations to fill the vacant seat on the Building Code Board of Appeals.

Vice Mayor Jester nominated Mr. Spyridon Papadopoulos.

There was discussion and comments about Mrs. Lane and utilizing her expertise elsewhere.

Mayor Tarr closed the floor for nominations. He called for a vote.

Council voted unanimously to have Mr. Spyridon Papadopoulos fill the vacancy on the Building Code Board of Appeals.

12. Mayor & Council Announcements or Comments

Councilman T. Howard stated that he listens to the situations of water and flooding that people are experiencing. He feels that Council should put all their energies into finding the solution as it is an Island wide problem.

Councilwoman Conklin agrees and would like to see the floodgates installed at Fowling Gut. She also stated that the ditch on Eastside has been working.

Councilwoman Richardson asked Councilman Frese about the recent change of the meeting time of 6:00 p.m. She suggested meeting him halfway to begin the meeting at 6:30 p.m. She would prefer 7:00 p.m. meeting times. She also asked about lighting on the new bridge.

There was discussion about VDOT not having enough in the budget to purchase and install them.

Mayor Tarr stated that there are lights on the bridge near the draw span section.

Councilwoman Richardson also mentioned the sidewalk south of the new bridge property.

Mayor Tarr stated that there will be discussing \$12,000 in the budget hearings for some changes to the intersection.

Discussion continued about the problems with the new traffic patterns.

Mayor Tarr requested that Town Manager Ritter meet with Public Works Director Spurlock and Town Planner Neville to look into this matter further.

Councilman T. Howard is concerned about the spur to Marsh Island. He feels that Council should be very aggressive as to how this is regulated as it is a dangerous intersection. He feels that there should be more than a stop sign at that intersection.

Town Manager Ritter mentioned the Transportation Study.

Mayor Tarr reminded Council of the Public Safety meeting on Tuesday at 5:00 p.m.

Adjourn

Councilman J. Howard motioned, seconded by Councilman Frese to adjourn the meeting. Unanimously approved.

MINUTES OF THE APRIL 23, 2010
CHINCOTEAGUE TOWN COUNCIL SPECIAL MEETING

Council Members Present:

John H. Tarr, Mayor
James Frese, Councilman
Terry Howard, Councilman
Ellen W. Richardson, Councilwoman

John N. Jester, Vice-Mayor
Nancy B. Conklin, Councilwoman
John H. Howard, Councilman

Committee Members Present:

Bryan Rush, Chairman
April Hooper
Mollie Cherrix
Robbie Fisher

Call to Order

Mayor Tarr called the meeting to order at 9:00 a.m.

Invocation

Councilman T. Howard offered the invocation.

Pledge of Allegiance

Mayor Tarr led in the Pledge of Allegiance.

Agenda Additions/Deletions and Adoption

Councilwoman Conklin motioned, seconded by Councilwoman Richardson to approve the agenda. Unanimously approved.

1. Interviews with Four Potential Brokers to Help Seek Health Insurance

The Town Council and Committee heard presentations from the following four health insurance brokers.

1. McCaleb- Metzler, Inc.
2. Associated Insurance Centers
3. The Meltzer Group
4. USI Insurance Services LLC

Once the presentation and question period was completed, the Committee met briefly to tally their score sheets.

The meeting was resumed and the Health Insurance Committee ranked their recommendations in order from first choice to last choice. They were ranked as the following:

1. USI Insurance Services LLC
2. The Meltzer Group
3. Associated Insurance Centers

4. McCaleb-Metzler, Inc.

Chairman Rush thanked all of the brokers for all their time and efforts.

Councilman Frese motioned, seconded by Councilman J. Howard to appoint USI Insurance Services LLC as the Town's broker. The motion died.

Ayes: Frese, J. Howard, Richardson

Nays: T. Howard, Conklin, Jester

Abstain: Tar

Councilman J. Howard motioned, seconded by Councilman Frese that USI Insurance Services LLC and Associated Insurance Centers both give the Town a price and Council make a decision based upon that price. After a brief discussion, Councilman J. Howard withdrew the motion and Councilman Frese withdrew the second.

Councilman Jester motioned, seconded by Councilwoman Conklin to select Associated Insurance Centers as the Town's broker. The motion died.

Ayes: Frese, J. Howard, Richardson

Nays: T. Howard, Conklin, Jester

Abstain: Tarr

Councilman J. Howard motioned, seconded by Councilman Frese to accept The Meltzer Group as the Town's broker. The motion was not carried.

Ayes: Frese, J. Howard, Richardson

Nays: T. Howard, Conklin, Jester

Mayor Tarr advised everyone to go home and think about this and reconvene on Tuesday, April 27, 2010 at 9:00 a.m. He also advised that he will consult with the Town's Attorney.

Adjournment

Councilwoman Richardson motioned, seconded by Councilman Frese to adjourn the meeting. Unanimously approved.

Mayor

Attest: Town Manager

MINUTES OF THE APRIL 27, 2010
CHINCOTEAGUE TOWN COUNCIL RECESSED MEETING

Council Members Present:

John H. Tarr, Mayor
James Frese, Councilman
Terry Howard, Councilman
Ellen W. Richardson, Councilwoman

John N. Jester, Vice-Mayor
Nancy B. Conklin, Councilwoman
John H. Howard, Councilman

Committee Members Present:

Bryan Rush, Chairman
April Hooper
Robbie Fisher

Call to Order

Mayor Tarr called the meeting to order at 9:00 a.m.

Invocation

Councilman T. Howard offered the invocation.

Pledge of Allegiance

Mayor Tarr led in the Pledge of Allegiance.

1. Continue Discussion on a Potential Broker to Help Seek Health Insurance

Mayor Tarr stated this is a tough decision for Council and he has excluded himself from breaking the tie because of his ties with Associated Insurance Centers.

Councilman T. Howard agreed that the issue of a broker needs to be resolved and time is of the essence. He stated that after talking with the Committee members, he has never seen a Committee more in agreement with their reasoning.

Vice Mayor Jester also stated how difficult this decision has been. He asked that if both companies can offer the same policies what items should be used to break a tie. He suggested that the local business should be supported whenever possible which is why he leans toward Associated Insurance Centers.

Councilman Frese disagreed, stating that he finds doing business with a government agency is different than doing business with a regular company. He continued to state that the issue today is the best decision to be made for the constituents of the Town. He said Mr. Ritter was asked on two occasions as to whether the issue needed to be publicized and the answer was no it did not need to be publicized.

Councilman Frese also stated that the Committee was then formed and numerous meetings were held. He added that USI and Associated both appeared at these meetings and he feels everything was done fairly. He feels an obligation to vote for the best interest of the Town, employees,

retirees and taxpayers. He feels fairness has been done. He commended both firms on an excellent job.

Councilwoman Conklin stated that since both companies have presented and both represent the same companies she feels we should give our support locally as well.

Councilman J. Howard hopes that there will be no grudges with each other because of different opinions. He added that everyone has the right to their opinion.

Mayor Tarr advised that he spoke with Town Attorney Poulson who made some suggestions if today's vote was also a tie. He stated that two of the suggestions were to write down what's important to Council in the health care plan and let the companies present again with plan prices or put the company names in a hat and draw a name. He added that there are no other rules in place.

Councilwoman Conklin likes the idea of being able to look at prices. She believes that is important in choosing the broker.

Councilman Frese stated that Council has done what they thought was best. He added that some felt the first vote was unfair so the vote was rescinded and was suggested to do it over again. He feels enough is enough.

Councilman J. Howard motioned, seconded by Councilman T. Howard to accept USI Insurance LLC as the Town's broker. Motion carried.

Ayes: Mr. T. Howard, Frese, J Howard, Richardson

Nays: Jester, Conklin

Mayor Tarr congratulated USI Insurance LLC as the Town's insurance broker.

2. Mayor & Council Announcements or Comments

Town Planner Neville discussed with Council the issue of signage at the foot of the new bridge. He stated that the Town will need to work with VDOT on these signs due to certain restrictions.

The placement of the existing "Welcome to Chincoteague" sign at the foot of the old bridge was discussed. The Town could relocate this sign to the new bridge location but as the sign is owned by the Chamber of Commerce permission would be needed.

Mayor Tarr asked what the next step is in the healthcare process. He would like Council input on plans and pricing as well. He feels we need a wide range of pricing as well as doctors in both Virginia and Maryland.

Other issues of concern were the administration of the retiree plan, the under 65 retirees and COBRA administration.

Ms. Buswell stated that the first step is to contact our current carrier as to their new rates. She has also made contact with another carrier as to their rates and the retiree plan will be carved out with those rates as well.

Mayor Tarr suggested that if there are any questions to contact Ms. Buswell. He stated that when Council meets again, Ms. Buswell will have carrier information such as plan designs, options, rates etc.

He stated that the next insurance meeting with the Committee, Council and USI Insurance will be May 6, 2010 at 9:00 a.m.

Adjournment

Councilwoman Richardson motioned, seconded by Councilman Frese to adjourn the meeting. Unanimously approved.

Mayor

Attest: Town Manager

TOWN OF CHINCOTEAGUE, INC.
FY'11 PROPOSED BUDGET

PUBLIC HEARING TO BE HELD MONDAY, JUNE 7, 2010 AT 6 PM
IN THE TOWN COUNCIL CHAMBERS
6150 COMMUNITY DRIVE
CHINCOTEAGUE ISLAND, VA 23336

<u>REVENUES</u>		<u>EXPENDITURES</u>	
TAXES, PENALTY, INTEREST	\$ 832,815	GENERAL GOVERNMENT	
PERSONAL PROPERTY TAX RELIEF	\$ 150,250	SALARIES & BENEFITS	\$ 823,021
MEALS TAX	\$ 600,000	EXPENSES	\$ 620,126
BANK FRANCHISE TAX	\$ 45,000	CAPITAL IMPROVEMENTS	\$ 88,956
SALES TAX	\$ 111,200	PUBLIC WORKS ADMINISTRATION	
BUSINESS LICENSE	\$ 125,000	SALARIES & BENEFITS	\$ 151,037
MOTOR VEHICLE LICENSE	\$ 95,000	EXPENSES	\$ 493,506
UTILITIES TAX	\$ 130,000	CAPITAL IMPROVEMENTS	\$ 133,857
COMMUNICATIONS TAX	\$ 243,200	MOSQUITO CONTROL DIVISION	
TRANSIENT OCCUPANCY TAX	\$ 600,000	SALARIES & BENEFITS	\$ 46,543
FINES	\$ 45,000	EXPENSES	\$ 86,460
INTEREST	\$ 47,000	CAPITAL IMPROVEMENTS	\$ 63,294
USER FEES	\$ 25,000	FACILITIES DIVISION	
BUILDING PERMITS	\$ 42,000	SALARIES & BENEFITS	\$ 250,520
FIRE PROGRAMS	\$ 11,910	EXPENSES	\$ 49,829
PAYMENT IN LIEU OF TAXES - USFWS	\$ 4,200	ROADS DIVISION	
RECOVERED COST FROM WATER	\$ 123,720	SALARIES & BENEFITS	\$ 77,806
MISCELLANEOUS INCOME	\$ 74,296	EXPENSES	\$ 391,597
SOLID WASTE COLLECTION FEE	\$ 290,498	POLICE DEPARTMENT	
LAW ENFORCEMENT FUNDS	\$ 104,000	SALARIES & BENEFITS	\$ 571,075
E911 DISPATCH REVENUE	\$ 29,000	EXPENSES	\$ 95,300
VDOT MAINTENANCE FUNDS	\$ 469,670	CAPITAL IMPROVEMENTS	\$ 97,500
ROAD PERMIT FEES	\$ 800	EMERGENCY DISPATCH	
VA COMM. FOR THE ARTS GRANT	\$ 5,000	SALARIES & BENEFITS	\$ 212,417
USDA GRANT	\$ 52,500	EXPENSES	\$ 31,600
POLICE CUMMUNITY DONATIONS	\$ 20,000		
TOWER RENT	\$ 4,800		
LITTER GRANT	\$ 2,585		
TOTAL GENERAL FUND REVENUE	\$ 4,284,444	TOTAL GENERAL FUND EXPENSES	\$ 4,284,444
MAIN STREET PROJECT GRANTS	\$ 217,770	MAIN STREET	
PROGRAM INCOME	\$ 3,000	EXPENSES	\$ 6,920
LOAN POOL REPAYMENT	\$ 3,920	CAPITAL IMPROVEMENTS	\$ 237,380
TRANSFER FROM GENERAL FUND	\$ 19,610		
TOTAL MAIN STREET PROJECT	\$ 244,300	TOTAL MAIN STREET PROJECT	\$ 244,300
HARBOR RENT	\$ 59,258	HARBOR SALARIES & BENEFITS	\$ 27,355
SUBLEASES/LOADING DOCK/STORAGE	\$ 20,830	EXPENSES	\$ 44,934
HARBOR INTEREST	\$ 1,500	CAPITAL IMPROVEMENTS	\$ 179,850
TRANSFER FROM LT REPLACEMENT R	\$ 15,157		
GRANTS	\$ 155,394		
TOTAL HARBOR REVENUE	\$ 252,139	TOTAL HARBOR EXPENSES	\$ 252,139
TROLLEY GRANTS	\$ 48,400	TROLLEY SALARIES & BENEFITS	\$ 32,300
PROGRAM INCOME	\$ 7,000	EXPENSES	\$ 43,100
TRANSFER FROM GENERAL FUND	\$ 20,000		
TOTAL TROLLEY REVENUE	\$ 75,400	TOTAL TROLLEY EXPENSES	\$ 75,400

TOWN OF CHINCOTEAGUE, INC.
FY'11 PROPOSED BUDGET

PUBLIC HEARING TO BE HELD MONDAY, JUNE 7, 2010 AT 6 PM
IN THE TOWN COUNCIL CHAMBERS
6150 COMMUNITY DRIVE
CHINCOTEAGUE ISLAND, VA 23336

REVENUES

EXPENDITURES

WATER RENT	\$ 913,028	WATER FUND	
WATERLINE EXTENSIONS	\$ 10,000	SALARIES & BENEFITS	\$ 288,004
SERVICE CONNECTIONS	\$ 18,760	EXPENSES	\$ 250,564
INTEREST ON WATER RESERVE	\$ 360	CAPITAL IMPROVEMENTS	\$ 440,544
MISCELLANEOUS INCOME	\$ 500		
AVAILABILITY FEES	\$ 36,464		
TOTAL WATER FUND REVENUE	\$ 979,112	TOTAL WATER FUND EXPENSES	\$ 979,112
TOTAL ALL REVENUES	\$5,835,395	TOTAL ALL EXPENDITURES	\$ 5,835,395

THE FOLLOWING RATES HAVE BEEN PROPOSED FOR THE CURRENT TAX YEAR WITHIN THIS BUDGET:

REAL ESTATE TAX LEVY	\$0.06 PER \$100 OF ASSESSED VALUE
PERSONAL PROPERTY	\$0.85 PER \$100 OF ASSESSED VALUE
EXCISE TAX (MEALS)	5%
EXCISE TAX (TRANSIENT OCCUPANCY)	3%
MOTOR VEHICLE LICENSE	\$33.00
SOLID WASTE COLLECTION	\$1.50 PER WEEK
PERSONAL PROPERTY TAX RELIEF	63%

A COMPLETE COPY OF THE PROPOSED BUDGET IS AVAILABLE IN THE TOWN OFFICE, 6150 COMMUNITY DRIVE, CHINCOTEAGUE ISLAND, VIRGINIA.

Town of Chincoteague		
		FY'11 Budget Revenues
<u>Revenue Name</u>	<u>Number</u>	<u>Budgeted</u>
Fund 10 - General Government		
Real Estate Tax Levy	4001-0100	\$ 612,815
Tangible Property Tax Levy	4001-0125	\$ 185,000
Delinquent Tax Collection, Int. & Pen.	4001-0130	\$ 35,000
Meals Tax	4001-0500	\$ 600,000
Bank Franchise Tax	4001-0600	\$ 45,000
Sales Tax	4010-0100	\$ 105,000
Business License	4010-0200	\$ 125,000
Motor Vehicle License	4010-0300	\$ 95,000
Utilities Tax	4010-0500	\$ 130,000
Transient Occupancy Tax	4010-0600	\$ 600,000
Fines	4015-0100	\$ 45,000
Interest on Savings	4020-0100	\$ 47,000
Banner Donations	4041-0100	\$ -
Cemetery Cleanup Donations	4041-0150	\$ 1,000
User Fees	4041-0200	\$ 25,000
Building Permits	4041-0500	\$ 42,000
Zoning Advertisements	4041-0600	\$ 2,000
Grants/Litter	4045-0100	\$ 2,585
Sale of Capital Assets	4049-0100	\$ 500
Health Insurance-Retirees Spouse	4051-0200	\$ 20,796
VA Fire Programs	4051-0300	\$ 11,910
Payment in lieu of Taxes - USFWS	4061-0100	\$ 4,200
Harbor Administration	4061-0105	\$ 7,000
Rental Income - Trolley	4061-0106	\$ 12,000
Tower Rent	4061.0107	\$ 4,800
Communications Tax	4071-0100	\$ 243,200
Personal Property Relief Act	4071-0200	\$ 150,250
Mobile Home Sales Tax	4071-0300	\$ 6,200
Recovered Cost from Water	4101-0200	\$ 123,720
Public Works Miscellaneous	4201-0100	\$ 10,000
Miscellaneous Income	4303-0100	\$ 15,000
Solid Waste Collection Fee	4303-0400	\$ 290,498
Law Enforcement Funds	4401-0100	\$ 104,000
Police Miscellaneous	4401-0125	\$ 1,000
Police Donations	4401-0150	\$ 20,000
Police Grants	4401-0160	\$ 5,000
USDA Grant	4401-0162	\$ 52,500
911 Dispatch Revenue	4401-0200	\$ 29,000
VDOT Maintenance Funds	4501-0100	\$ 469,670
Road Permit Fees	4501-0101	\$ 800
VA Commission for the Arts - Grant	4545-0140	\$ 5,000
Total Fund 10		\$ 4,284,444

Town of Chincoteague		
		FY'11 Budget Revenues
<u>Revenue Name</u>	<u>Number</u>	<u>Budgeted</u>
Fund 20 - Main Street Project		
Program Income	4501-0100	\$ 3,000
TEA-21 Grant	4501-0115	\$ 217,770
Loan Repayment	4501-0200	\$ 3,920
Transfer from General Fund	4501-8900	\$ 19,610
Total Fund 20		\$ 244,300
Fund 30 - Curtis Merritt Harbor		
Interest on Harbor Savings	4031-0100	\$ 1,500
Harbor Rent	4031-1000	\$ 59,258
Subleases	4031-1002	\$ 17,560
Dry/Winter Storage	4031-1003	\$ 750
Loading Dock	4031-1004	\$ 2,520
VA Port Authority Grant	4031-1050	\$ 106,029
Boating Infrastructure Grant (BIG) Dept of Health	4031.1055	\$ 49,365
Transfer from Long Term Replacement	4031-8900	\$ 15,157
Total Fund 30		\$ 252,139
Fund 70 - Trolley		
Trolley Grants	4501-0100	\$ 48,400
Program Income	4501-0110	\$ 7,000
Transfer from General Fund	4501-8900	\$ 20,000
Total Fund 70		\$ 75,400
Fund 80 - Water		
Water Rent	4101-0100	\$ 913,528
Water Adjustments	4101-2200	\$ (500)
Waterline Extensions	4131-0100	\$ 10,000
Service Connections	4131-0200	\$ 18,760
Interest on Water Savings	4131-0300	\$ 360
Miscellaneous	4131-0400	\$ 500
Availability Fees	4131-0500	\$ 36,464
Total Fund 80		\$ 979,112
TOTAL ALL FUNDS		\$ 5,835,395

Town of Chincoteague		
<u>Expenditure Name</u>	<u>Number</u>	FY'11 Expenditures
FUND 10 - General Fund		
Fund 10 - General Fund/Department 50 - General Government		
<u>Salaries</u>		
Mayor	5010-0101	\$ 4,800
Council	5010-0102	\$ 23,040
Town Office Staff	5010-1001	\$ 360,367
Emergency Medical Staff	5010-1002	\$ 223,704
Overtime	5010-1003	\$ 30,000
Subtotal		\$ 641,911
<u>Benefits</u>		
Social Security	5020-2001	\$ 49,106
Hospitalization	5020-2101	\$ 60,765
Blood Bank	5020-2102	\$ 100
Unemployment - All Employees	5020-2103	\$ 5,000
Retirement	5020-2201	\$ 63,550
Life Insurance	5020-2202	\$ 2,589
Subtotal		\$ 181,110
<u>Expenses</u>		
Bank Charges	5030-3100	\$ 3,000
Building Administrator Expense	5030-3101	\$ 100
Cleaning	5030-3102	\$ 13,000
Planning Commission	5030-3103	\$ 40
Board of Zoning Appeals	5030-3104	\$ 40
Building Permit Surcharge	5030-3105	\$ 735
Board of Building Code Appeal	5030-3106	\$ 25
Emergency Medical Clothing	5030-3107	\$ 2,200
EMS Cell Allowance	5030-3108	\$ 1,500
Insurance	5030-3401	\$ 100,700
Auditing	5030-3501	\$ 24,790
Donations	5030-3601	\$ 6,600
Fire Department Donation	5030-3602	\$ 19,650
Transfer to Civic Center (TOTAX - 17%)	5030-3701	\$ 102,000
Tourism - 5% Chamber & 5% Civic Center	5030-3705	\$ 60,000
ANPDC Membership	5030-4030	\$ 7,000
Scholarship	5030-4301	\$ 1,000
Office Supplies/Publications	5030-4401	\$ 10,000
Office Equipment/Software Maintenance	5030-4402	\$ 20,000
Postage	5030-4403	\$ 10,000
Tax Bills & Conversion	5030-4404	\$ 750
Motor Vehicle License	5030-4501	\$ 2,100
Travel & Training	5030-4801	\$ 3,800
Mayor's Expense	5030-4901	\$ 300
Council's Expense	5030-4902	\$ 500
Town Manager's Expense	5030-4903	\$ 250

Town of Chincoteague		
<u>Expenditure Name</u>	<u>Number</u>	FY'11 Expenditures
Attorney/Legal Consultants	5030-5101	\$ 19,000
Drug/Alcohol Testing	5030-5201	\$ 2,000
Christmas Dinner	5030-5501	\$ 4,000
Dues	5030-6101	\$ 3,000
VML Conference	5030-6102	\$ 1,000
Advertising & Website	5030-7101	\$ 11,000
Building Maintenance	5030-7301	\$ 5,000
Electricity	5030-7401	\$ 14,500
Heating Oil	5030-7402	\$ 3,500
VA Fire Programs/CVFC	5030-7601	\$ 10,000
EOC Operations/Training	5030-7602	\$ 1,500
Special Projects	5030-7701	\$ 7,000
Pony Penning Expense	5030-7702	\$ 5,000
Telephone Bills	5030-8202	\$ 18,000
Health Insurance - Retirees	5030-8401	\$ 46,000
Insurance-Ret Spouses & Others	5030-8402	\$ 20,796
Miscellaneous	5030-8501	\$ 5,000
Cemetery Cleanup	5030-8600	\$ 1,500
Va Commission for the Arts	5030-8700	\$ 10,000
Transfer to Main Street Project	5030-8800	\$ 19,610
Transfer to Trolley Fund	5030-8900	\$ 20,000
VOLSAP For Volunteer Firemen	5030-8912	\$ 2,640
Subtotal		\$ 620,126
<u>Capital Improvements</u>		
Office Equipment	5090-9709	\$ 6,000
Bond - School Board Property	5090-9740	\$ 69,626
Interest on Bond	5090-9741	\$ 13,330
Subtotal		\$ 88,956
Subtotal Fund 10 Department 50		\$ 1,532,103
Fund 10 - General Fund/Department 60 - Public Works Administration		
<u>Salaries</u>		
Salaries	6010-1001	\$ 110,223
Overtime	6010-1003	\$ 500
Subtotal		\$ 110,723
<u>Benefits</u>		
Social Security	6020-2001	\$ 8,363
Hospitalization	6020-2101	\$ 18,000
Retirement	6020-2201	\$ 13,453
Life Insurance	6020-2202	\$ 498
Subtotal		\$ 40,314
<u>Expenses</u>		
Office Supplies & Equipment	6030-4401	\$ 500
Street Maintenance	6030-4501	\$ 1,000
Street Signs / 911	6030-4502	\$ 3,000

Town of Chincoteague

<u>Expenditure Name</u>	<u>Number</u>	<u>FY'11 Expenditures</u>
Street Lights	6030-4503	\$ 40,000
Gasoline/Diesel	6030-4701	\$ 22,875
Oil/Grease	6030-4703	\$ 2,500
Tools Shop	6030-4704	\$ 2,000
Travel/Training	6030-4801	\$ 1,250
Clothing / Uniforms	6030-5202	\$ 1,175
Building Maintenance	6030-7301	\$ 1,500
Equipment Repairs	6030-7302	\$ 12,500
Safety	6030-7303	\$ 750
Vehicle PMs	6030-7304	\$ 1,000
Tires	6030-7305	\$ 2,000
Garage Supplies	6030-7306	\$ 2,000
Vehicle Repairs	6030-7307	\$ 7,000
Electricity	6030-7401	\$ 7,500
LP Gas	6030-7402	\$ 2,000
Tipping Fees	6030-7501	\$ 1,200
Sanitation Contract	6030-7501	\$ 380,256
Miscellaneous	6030-8501	\$ 1,500
Subtotal		\$ 493,506
<u>Capital Improvements</u>		
Vehicle	6090-9101	\$ 25,000
Equipment	6090-9102	\$ 10,000
Consultant	6090-9103	\$ 48,857
Road Lottery Program	6090-9104	\$ 50,000
Subtotal		\$ 133,857
Subtotal Fund 10 Department 60		\$ 778,400
Fund 10 - General Fund/Department 61 - Mosquito Control		
<u>Salaries</u>		
Salaries	6110-1001	\$ 31,504
Overtime	6110-1003	\$ 10,000
Subtotal		\$ 41,504
<u>Benefits</u>		
Social Security	6120-2001	\$ 3,103
Hospitalization	6120-2101	\$ 1,290
Retirement	6120-2201	\$ 626
Life Insurance	6120-2202	\$ 20
Subtotal		\$ 5,039
<u>Expenses</u>		
Insurance	6130-3401	\$ 8,100
Office Supplies	6130-4401	\$ 200
Gasoline	6130-4701	\$ 5,500
Tools & Small Equipment	6130-4704	\$ 1,000
Chemicals	6130-4705	\$ 44,610

Town of Chincoteague		
<u>Expenditure Name</u>	<u>Number</u>	FY'11 Expenditures
Contract Spraying	6130-4706	\$ 22,500
Travel/Training/Conference	6130-4801	\$ 300
Uniforms	6130-5202	\$ 500
Equipment Repairs/Maintenance	6130-7302	\$ 1,500
Safety Equipment	6130-7303	\$ 400
Vehicle Maintenance	6130-7304	\$ 1,250
Sundry	6130-6101	\$ 200
Cell Phone Allowance	6130-6204	\$ 400
<i>Subtotal</i>		\$ 86,460
<u>Capital Improvements</u>		
Drainage	6190-9125	\$ 63,294
<i>Subtotal</i>		\$ 63,294
Subtotal Fund 10 Department 61		\$ 196,297
Fund 10 - General Fund/Department 63 - Public Works Facilities		
<u>Salaries</u>		
Salaries	6310-1001	\$ 175,062
Overtime	6310-1003	\$ 1,000
<i>Subtotal</i>		\$ 176,062
<u>Benefits</u>		
Social Security	6320-2001	\$ 13,299
Hospitalization	6320-2101	\$ 39,000
Retirement	6320-2201	\$ 21,367
Life Insurance	6320-2202	\$ 792
<i>Subtotal</i>		\$ 74,458
<u>Expenses</u>		
Seasonal Decorations & Banners	6330-4100	\$ 2,000
Tools	6330-4704	\$ 750
Uniforms	6330-5202	\$ 5,179
Public Restroom Supplies	6330-6260	\$ 5,000
Electricity	6330-7401	\$ 3,500
Sundry	6330-8501	\$ 200

Town of Chincoteague		
<u>Expenditure Name</u>	<u>Number</u>	FY'11 Expenditures
Park & Recreation Expense	6330-8590	\$ 5,000
Vandalism Repairs	6330-8600	\$ 2,000
Boat Ramp Expense	6330-8700	\$ 17,000
Transfer to Boat Ramp Reserve	6330-8701	\$ 8,000
Donald J Leonard Park	6330-8800	\$ 200
Island Nature Trail	6330-8900	\$ 1,000
<i>Subtotal</i>		\$ 49,829
Subtotal Fund 10 Department 63		\$ 300,349
Fund 10 - General Fund/Department 65 - Public Works Roads		
<u>Salaries</u>		
Salaries	6510-1001	\$ 54,086
Overtime	6510-1003	\$ 2,000
<i>Subtotal</i>		\$ 56,086
<u>Benefits</u>		
Social Security	6520-2001	\$ 4,291
Hospitalization	6520-2101	\$ 10,500
Retirement	6520-2201	\$ 6,685
Life Insurance	6520-2202	\$ 244
<i>Subtotal</i>		\$ 21,720
<u>Expenses</u>		
Snow Removal	6530-4102	\$ 1,000
Pavement Maintenance	6530-4150	\$ 232,097
Sidewalks	6530-4201	\$ 30,000
Traffic Control Devices	6530-4202	\$ 20,000
Roadside Services	6530-4250	\$ 3,000
Drainage Maintenance	6530-6250	\$ 50,000
Traffic Control Operations	6530-7201	\$ 1,500
Electricity	6530-7450	\$ 49,000
Engineering	6530-8600	\$ 5,000
<i>Subtotal</i>		\$ 391,597
Subtotal Fund 10 Department 65		\$ 469,403
Fund 10 - General Fund/Department 70 - Police Department		
<u>Salaries</u>		
Salaries	7010-1001	\$ 439,875
Overtime	7010-1003	\$ 8,500
<i>Subtotal</i>		\$ 448,375
<u>Benefits</u>		
Social Security	7020-2001	\$ 34,755
Hospitalization	7020-2101	\$ 36,000
Retirement	7020-2201	\$ 49,970

Town of Chincoteague		
<u>Expenditure Name</u>	<u>Number</u>	FY'11 Expenditures
Life Insurance	7020-2202	\$ 1,975
<i>Subtotal</i>		\$ 122,700
<u>Expenses</u>		
Gasoline	7030-4701	\$ 19,500
Travel/Training	7030-4801	\$ 7,000
Uniform Allowance (Officers)	7030-5201	\$ 6,000
Uniforms - Town	7030-5202	\$ 3,000
Police Conference	7030-6102	
Photography	7030-7201	
Office Supplies/Equipment Maintenance	7030-7300	\$ 7,000
Equipment Repairs & Supplies	7030-7302	\$ 3,500
Vehicle Maintenance	7030-7304	\$ 5,000
Drug Enforcement	7030-7901	\$ 5,000
Academy Dues	7030-7903	\$ 3,800
Bicycle Patrol	7030-7904	\$ 500
Community/Youth Programs	7030-7905	\$ 20,000
Grant Funded Expenditures	7030-7906	\$ 5,000
Ammunition	7030-7907	\$ 1,400
Police Drug Dog	7030-7908	\$ 3,500
Cell Phone Allowance	7030-8203	\$ 3,600
Sundry	7030-8501	\$ 1,500
<i>Subtotal</i>		\$ 95,300
<u>Capital Improvements</u>		
Patrol Vehicle	7090-9650	\$ 27,500
In Car Computers	7090-9670	\$ 70,000
<i>Subtotal</i>		\$ 97,500
Subtotal Fund 10 Department 70		\$ 763,875
Fund 10 - General Fund/Department 75 - Emergency Dispatch		
<u>Salaries</u>		
Salaries	7510-1001	\$ 166,175
Overtime	7510-1003	\$ 2,500
<i>Subtotal</i>		\$ 168,675
<u>Benefits</u>		
Social Security	7520-2001	\$ 13,218
Hospitalization	7520-2101	\$ 18,000
Retirement	7520-2201	\$ 12,072
Life Insurance	7520-2202	\$ 452
<i>Subtotal</i>		\$ 43,742
<u>Expenses</u>		
Travel/Training	7530-4801	\$ 2,000
Uniform Allowance - Dispatchers	7530-5201	\$ 1,400
Uniforms (Town for Dispatchers)	7530-5202	\$ 500

Town of Chincoteague		
<u>Expenditure Name</u>	<u>Number</u>	FY'11 Expenditures
Office Supplies/Equipment Maintenance	7530-7300	\$ 20,000
E911 Line Fees	7530-8202	\$ 7,000
911 Addressing	7530-8203	\$ 600
Sundry	7530-8501	\$ 100
<i>Subtotal</i>		\$ 31,600
Subtotal Fund 10 Department 75		
		\$ 244,017
Total Fund 10		
		\$ 4,284,444
Fund 20 - Main Street Project		
<u>Expenses</u>		
Maintenance	2030-7101	\$ 4,920
Electricity	2030-7401	\$ 2,000
<i>Subtotal</i>		\$ 6,920
<u>Capital Improvements</u>		
Main Street Project	2090-9711	\$ 237,380
<i>Subtotal</i>		\$ 237,380
Total Fund 20		
		\$ 244,300
Fund 30 - Curtis Merritt Harbor		
<u>Salaries</u>		
Salaries	8010-1001	\$ 22,905
Overtime	8010-1003	\$ 200
<i>Subtotal</i>		\$ 23,105
<u>Benefits</u>		
Social Security	8030-2001	\$ 1,760
Retirement	8020-2201	\$ 2,385
Life Insurance	8030-2202	\$ 105
<i>Subtotal</i>		\$ 4,250
<u>Expenses</u>		
Administrative Expense - Town	8030-3100	\$ 7,000
Operation/Maintenance/Etc.	8030-7300	\$ 18,734
Driveway Stones		\$ 15,000
Sundry	8030-8501	\$ 4,200
<i>Subtotal</i>		\$ 44,934
<u>Capital Improvements</u>		
Fuel System	8090-9132	\$ 179,850
<i>Subtotal</i>		\$ 179,850
Total Fund 30		
		\$ 252,139
Fund 70 - Trolley		
<u>Salaries</u>		
Salaries	3010-0100	\$ 30,000

Town of Chincoteague		
<u>Expenditure Name</u>	<u>Number</u>	FY'11 Expenditures
<i>Subtotal</i>		\$ 30,000
<u>Benefits</u>		
Social Security	3020-2001	\$ 2,300
<i>Subtotal</i>		\$ 2,300
<u>Expenses</u>		
Insurance & Bonding	3030-3401	\$ 4,000
Communication Service	3030-4400	\$ 1,000
Printing & Reproduction	3030-4401	\$ 4,000
Advertising & Promotion	3030-4402	\$ 750
Education & Training	3030-4403	\$ 500
Cleaning Supplies	3030-4404	\$ 425
Supplies & Materials (Other)	3030-4406	\$ 200
Membership & Dues	3030-4407	\$ 125
Travel & Meals	3030-4408	\$ 1,100
Fuel and Lubricants	3030-4701	\$ 7,000
Tires & Tubes	3030.4702	\$ 600
Uniforms	3030.4703	\$ 500
Parts	3030-4704	\$ 1,000
Drug and Alcohol Testing	3030-5201	\$ 900
Equipment Repairs/Maintenance	3030-7302	\$ 9,000
Rent	3030-8505	\$ 12,000
<i>Subtotal</i>		\$ 43,100
Total Fund 70		\$ 75,400
Fund 80 - Water		
<u>Salaries</u>		
Salaries	6210-1001	\$ 197,991
Overtime	6210-1003	\$ 3,000
Pump Duty	6210-1004	\$ 13,500
<i>Subtotal</i>		\$ 214,491
<u>Benefits</u>		
Social Security	6220-2001	\$ 15,146
Hospitalization	6220-2101	\$ 33,000
Retirement	6220-2201	\$ 24,472
Life Insurance	6220-2202	\$ 895
<i>Subtotal</i>		\$ 73,513
<u>Expenses</u>		
Office Supplies/Equipment Maintenance	6230-4401	\$ 2,500
Postage	6230-4403	\$ 3,300
Gasoline & Diesel	6230-4701	\$ 2,500
Tools	6230-4704	\$ 750
Chemicals	6230-4705	\$ 8,250
Travel & Training	6230-4801	\$ 2,500
Uniforms	6230-5202	\$ 1,300

Town of Chincoteague		
<u>Expenditure Name</u>	<u>Number</u>	FY'11 Expenditures
Dues/Licenses	6230-6101	\$ 600
Building Maintenance/Rehab	6230-7301	\$ 2,000
Safety	6230-7303	\$ 500
Vehicle Maintenance	6230-7304	\$ 750
Raw Water Purchase (NASA)	6230-7400	\$ 500
Electricity	6230-7401	\$ 45,364
LP Gas	6230-7402	\$ 500
Distribution & Repairs	6230-8101	\$ 30,000
Supply Repairs	6230-8103	\$ 15,000
Pager/Well Monitoring	6230-8202	\$ 500
Miss Utility	6230-8204	\$ 500
Sundry	6230-8501	\$ 200
Reimbursement to Fund 10	6230-8601	\$ 63,750
Loan Reimbursement to Fund 10 2 yrs left	6230-8602	\$ 60,000
Regulation Compliance	6230-8750	\$ 3,000
State Groundwater Permits	6230-8770	\$ 6,300
<i>Subtotal</i>		\$ 250,564
<u>Capital Improvements</u>		
Water Main Extensions	6290-9101	\$ 10,000
Interest on Water Bond Supply Line	6290-9504	\$ 28,702
Water Bond - Supply Line Main Street	6290-9505	\$ 95,169
Water Bonds	6290-9506	\$ 165,209
Interest on Water Bond	6290-9507	\$ 76,464
Waterline Line Replacement	6290-9600	\$ 10,000
S.C.A.D.A.	6290-9860	\$ 55,000
<i>Subtotal</i>		\$ 440,544
Total Fund 80		\$ 979,112
TOTAL ALL FUNDS		\$ 5,835,395

WATER RATES, CHARGES AND BILLING FOR FY 11

A minimum rate applies to all accounts after the minimum allowed usage and an additional dollar amount is applied per 1000 gallons. The following table applies to 5/8 and 3/4 residential, commercial and other size water meter connections, subject to a review by council for a 3% increase each year.

Meter Size (inches)	Minimum Bill (Quarter)	Allowed Usage (gallons)	Per 1,000 gallons Over Allowance
5/8 & 3/4	\$28 residential	6,000	\$4.23
	\$45 commercial	6,000	\$5.01
1	\$111	15,000	\$5.01
1.5	\$221	30,000	\$5.01
2	\$354	48,000	\$5.01
3	\$705	96,000	\$5.01
4*	\$1,102	150,000	\$5.01
6	\$2,205	300,000	\$5.01
8	\$3,528	480,000	\$5.01

*One meter currently in the system is to be charged \$6.33 per 1000 gallons over the allowed usage.

Connection Fees

New connections to the water system shall be charged at the rate below plus all additional related costs incurred by the town:

\$670 for a 5/8" or 3/4" Meter connecting pipe

\$1,176 for a 1" connecting pipe

\$1,570 for a 2" connecting pipe

Availability Fee Schedule

Meter Size (inches)	Availability Fee
5/8 & 3/4	\$3,708
1	\$9,270
1.5	\$18,540
2	\$29,664
3	\$59,328
4	\$92,700
6	\$185,400
8	\$296,640

Condominiums are charged an availability fee of \$3,819 per living unit but supplied by a master meter with the minimum billing based on the size of the meter.

Billing and other charges

- No service shall be reconnected without payment of all delinquent charges plus a reconnecting charge of \$50.00.
- Any person having service disconnected by the Town for purposes other than plumbing repairs, shall be charged a fee of \$75.00.
- A change of ownership fee of \$50.00
- A twenty-five percent administrative fee will be applied to all Water main extensions, by the Town

Water bill adjustments

If, after checking or testing the meter, the reading is found to be correct, the account will be charged \$50.00. If the meter or reading is found to be faulty or incorrect, the water bill will be adjusted accordingly.

FISCAL YEAR 2011

Rate Schedule

Curtis Merritt Harbor

(July 1, 2010 – June 30, 2011)

25 ft Slip \$407.00

30 ft Slip \$459.00

40 ft Slip \$691.00

50 ft Slip \$1006.00

Slip at head of Collector Pier \$1105.00

Loading Dock fees are \$7.00 per day after 4 hours for commercial vessels and \$10.00 a day for recreational vessels with a \$25.00 minimum.

Sublease rate for Commercial Vessels: \$3.50 per day or any portion of a day.

Sublease rate for recreational vessels: \$10.00 per day or any portion of a Day with a \$25.00 minimum or \$50.00 a Week (7 days) or \$200.00 a Month (30 days) any size slip.

Nets or other items left on dockside for storage over 3 days will be charged a \$10.00 fee per day.

Boat repair area for Harbor lessee is \$10.00 per day after 7 days per season haul out.

For Non Harbor Lessee there will be \$10.00 a day charge after the first 8 hours.

Fees or Penalties for leaving the work area not cleaned \$50.00 one time penalty per haul out. If payment is not received all Harbor and Town Property privileges will be prohibited.

Trailer parking with Harbormasters permission, short term (less than Two weeks) \$5.00 per day. Trailer must have a tag and a user fee sticker.

D.W.MERRITT HARBORMASTER

General Government Rates and Fees

Building and Zoning Permit Fees

Category	FY "11"	CURRENT FY "10"
Res. New Construction: per sq ft	\$0.18	\$0.18
Res. New Const.: minimum fee	\$80.00	\$80.00
Res. Remodeling & Alterations: per sq ft	\$0.13	\$0.13
Res. Remodeling & Alterations: minimum fee	\$60.00	\$60.00
Comm. New Construction: per sq ft	\$0.23	\$0.23
[plus \$5 per plumbing fixture (Chinco)]		
Comm. New Constr.: minimum fee	\$110.00	\$110.00
Comm. Remodeling & Alterations: per sq ft	\$0.18	\$0.18
Comm. Remodeling & Alterations: minimum fee	\$90.00	\$90.00
Mobile Homes: per sq ft	\$0.18	\$0.18
Demolition of Structure: Residential	\$30.00	\$30.00
Demolition of Structure: Commercial	\$30.00	\$30.00
Removal/Installation fule tanks:		
1000-3000 gallon capacity	\$115.00	\$115.00
Each additional 1000 gallon capacity	\$25.00	\$25.00
Installation of radio or communication tower:		
Up to 100 feet	\$115.00	\$115.00
Each additional 100 feet	\$45.00	\$45.00
Each Additional Attachement		
Piers or Bulkheads:		
Up to 300 linear feet	\$90.00	\$90.00
Each additional 100 linear feet	\$11.00	\$11.00
New Docks: per sq ft	\$0.18	\$0.18
Boat ramps & groins	\$115.00	\$115.00
Swimming Pools:		
Above-ground	\$60.00	\$60.00
In-ground	\$80.00	\$80.00
Commercial	\$80.00	\$80.00
Re-roofing (adding 1 layer to existing)	\$45.00	\$45.00
Installing New Sheathing-Residential while re-roofing		
Installing New Sheathing-Commercial while re-roofing		
Re-siding	\$45.00	\$45.00
Moved Buildings	\$80.00	\$80.00
For other work not listed:		
Residential	\$60.00	\$60.00
Commercial	\$90.00	\$90.00
Certificate of Occupancy (except when issued in conjunction w/a building permit):	n/a	n/a
No inspection required	\$30.00	\$30.00
Inspection required:		
Per sq ft	\$0.13	\$0.13
Minimum fee	\$60.00	\$60.00
Appeals to the Board of Appeals	\$450.00	\$450.00
Administrative Fees:		
Lost permit (reissue)	\$30.00	\$30.00
Permit amendment (reissue)	\$30.00	\$30.00
Change of use	\$50.00	\$50.00
Permit 6-month extension (2 ext. maximum)	\$30.00	\$30.00
For beginning constr. prior to obtaining BP:		
First offense	\$50.00	\$50.00
Each offense thereafter	\$200.00	\$200.00
Re-inspection fee	\$40.00	\$40.00
State Code Academy Surcharge	1.75%	1.75%
Refunds: (% of amount paid)		
Permit issued, no inspections	75%	75%
Foundation inspection completed	75%	75%
Framing & foundation inspection completed	25%	25%
Subdivision Review Fees (per each submitted plat):		
Up to 10 lots:		
Base fee	\$200.00	\$200.00
Each lot (in addition to base fee)	\$10.00	\$10.00
Over 10 lots or required new road construction:		
Base fee	\$500.00	\$500.00

General Government Rates and Fees

Each lot (in addition to base fee)	\$20.00	\$20.00
Zoning Fees:		
Zoning inspections	\$0.00	\$35.00
Special use permit	\$450.00	\$450.00
Conditional use permit	\$1,500.00	\$1,500.00
Conditional use permit for Wind Mills	\$450.00	\$0.00
Variance application	\$450.00	\$450.00
Special use permit & variance application processed & presented at same time	\$540.00	\$540.00
Appeal decision of Zoning Administrator	\$450.00	\$450.00
Proposed rezoning change	\$730.00	\$730.00
Amendment to the zoning ordinance	\$330.00	\$330.00
Vacating any subdivision plat or any part thereof	\$250.00	\$250.00
Certification of zoning compliance (includes home occupation)	\$30.00	\$30.00
Site evaluation (subdivision)	\$100.00	\$100.00
Travel Trailer Park Fees:		
Up to 25 trailers	\$500.00	\$500.00
26-49 trailers	\$1,000.00	\$1,000.00
50 or more trailers	\$2,000.00	\$2,000.00
Base fee		
Each lot if over 4 lots (plus base fee)		
Sign Permit Fees:		
Less than or equal to 25 square feet	\$45.00	\$45.00
Each sq ft in excess of 25 sq ft	\$1.00	\$1.00
Mobile Home Park Fees:		
4-25 mobile homes	\$1,000.00	\$1,000.00
26-40 mobile homes	\$2,000.00	\$2,000.00
41 or more mobile homes	\$5,000.00	\$5,000.00
Base fee		
Each lot if over 4 lots (plus base fee)		
Transcript Fees (per page)	\$12.00	\$12.00
Document Fees:		
Comprehensive Plan	\$20.00	\$20.00
Zoning Ordinance	n/a	n/a
Subdivision Ordinance	n/a	n/a
Complete ordinances, incl zoning & subdivision	\$35.00	\$35.00
Excerpts from Ordinances & Other Town Documents: per page and/or double sided per page	\$0.50	\$0.50
Maps 36" x 44"	\$55.00	\$55.00
Contractors List (Class A & B)	\$0.00	\$0.00
New Address Fee	\$25.00	\$25.00
New Road Fee (at cost per MSAG)	cost	cost
Elevators/Escalators/Lifts	\$60.00	\$60.00
Mobile Offices/Pre-manufactured Units/ Storage Containers	\$60.00	\$60.00
Tent/Air Support Structures (over 900 sq ft)	\$80.00	\$80.00
Carport or Garage: per sq ft	\$0.18	\$0.18
Accessory building/structure (<150 sq ft)	\$45.00	\$45.00
Deck: per sq ft	\$0.18	\$0.18
Fence (> 8 linear ft. Total)	\$45.00	\$45.00
Fireplace	\$0.00	\$0.00
Foundation	\$60.00	\$60.00
<u>General Government Taxes and Fees</u>		
Real Estate Tax (\$.06/100)	\$0.06	\$0.06
Tangible Property Tax (\$/100)	\$0.85	\$0.85
Tangible Property Tax Relief (percent)	63%	62%
Excise Tax; Meals (percent)	5%	4%
Excise Tax; Transient Occupancy Tax (percent)	3%	3%
Vehicle Decals (annual)	\$33.00	\$27.00
Road Suvdivision Review Fee	\$250.00	\$250.00
Side Walk Administrative Fee Maximum of \$200 or 25%	25%	25%
Solid Waste Collection Fee (Residential per week)	\$1.50	\$1.00
Solid Waste Collection Fee (Commercial/Business per week)	\$1.50	\$1.00
Drainage Administrative Fee	25%	25%
Robert Reed Park, Fishing Vessels (per Day mon - fri)	\$15.00	\$15.00
Robert Reed Park, Fishing Vessels (per Day sat & sun)	\$30.00	\$30.00
Robert Reed Park Recreational Vessels (\$ per ft. per Day)	\$1.00	\$1.00
Business License Minimum	\$50.00	\$30.00

GENERAL GOVERNMENT
BUSINESS LICENSE RATES - 2011

(per \$100 of gross receipts)
 At a \$ 500 Maximum & \$ **50** Minimum

Code	Business Type	Rate
1	Retail Merchant	0.13
11	Restaurant	0.13
12	Amusements	0.13
2	Professional	0.13
3	Repair, Personal, Business	0.13
31	Tourist Home	0.13
32	Motel	0.13
33	Bed & Breakfast	0.13
34	Campground	0.13
35	Property Rental Agency	0.13
36	Charter Boats	0.13
37	Cottages/Cabins	0.13
38	Trucking/Hauling	0.13
39	Lawn Care	0.13
4	Contract Construction	0.13
41	Home Improvement	0.13
42	Construction Class C	0.13
43	Construction Class B	0.13
44	Construction Class A	0.13
45	Plumbers	0.13
46	Electricians	0.13
47	HVAC (Heating/Air Cond.)	0.13
5	No Charge	0
6	Peddler/Perishable*	\$75 per vehicle
7	Franchise (Utility)*±	1/2 of 1% of gross rec
8	Vending Machines	\$200 + .13
9	Wholesale	0.05
	Pawnbroker	\$100 + .13
	* Billposters	\$500
	* Carnival/Circus	\$500
	* Bus & Freight Terminal	\$85
	* Savings Institution; Credit Union	\$50
	* Going out of Business Sale	\$50
	* Itinerant Vendor	\$500
	* Retail Peddler on Foot	\$225
	* Retail Peddler Other than on Foot	\$500
	* Wholesale Peddler	\$100 per vehicle

* Does not follow the "per \$100 of gross receipts" format

± Cable Franchise rate is 2% of gross receipts.

NOTICE OF PROPOSED REAL PROPERTY TAX INCREASE FOR THE TOWN OF CHINCOTEAGUE

The Town of Chincoteague purposes to increase property tax levies.

1. **Assessment Increase:** Total assessed value of real property, excluding additional assessments due to new construction or improvements to property, exceeds last year's total assessed value of real property by 2.1634%
2. **Lowered Rate Necessary to Offset Increased Assessment:** The tax rate which would levy the same amount of real estate tax as last year, when multiplied by the total assessed value of real estate with the exclusions mentioned above, would be \$0.0591 per \$100 of assessed value. This rate will be known as the "lowered tax rate."
3. **Effective Rate Increase:** The Town of Chincoteague proposes to adopt a tax rate of \$0.06 per \$100 of assessed value. The difference between the lowered tax rate and the proposed rate would be \$0.0009 per \$100, or 1.5228 percent. This difference will be known as the "effective tax rate increase."
Individual property taxes may, however, increase a percentage greater than or less than the above percentage.
4. **Proposed Total Budget Effect:** Based on the proposed real property tax rate and changes in other revenues, the total budget of the Town of Chincoteague will NOT exceed last year's budget.

A **public hearing** on the increase will be held on **Monday, June 7, 2010 at 6 p.m.** in Council Chambers, 6150 Community Drive, Chincoteague Island, Virginia.

NOTICE OF PUBLIC HEARING

The Town of Chincoteague will hold a public hearing on Monday, June 7, 2010 at 6 p.m. in the Town Council Chambers, 6150 Community Drive, Chincoteague, Virginia to receive comments on a proposed 1% increase to Excise Tax for Meals. Currently, the Town's Excise Tax for Meals is 4% and the proposed FY'11 budget increases this tax to 5%. If approved by Council this will amend Sec. 54-295 of the Chincoteague Town Code as follows:

There is hereby imposed and levied by the town, in addition to all other taxes and fees of every kind imposed by law, on each person a tax at a rate established by council set each year at the time of establishing the annual budget on the amount paid for meals purchased from any food establishment or not, and whether consumed



PROCLAMATION

Americans are increasingly heading to the water for recreation and relaxation as the opportunities for on-the-water activities grow each year. With this growth comes additional responsibility. It is vital that both novice and experienced boaters alike practice safe boating habits---especially wearing a life jacket. Approximately 88 percent of those who die in boating-related drownings were not wearing life jackets.

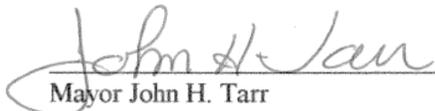
WHEREAS, hundreds of lives could be saved each year by wearing life jackets and the law requires that wearable life jackets be carried for each person on board a boat; and

WHEREAS, responsible boaters will learn the local boating regulations, follow the “rules of the road”, not drink alcohol and boat, wear their life jacket, and respect fellow boaters; and

WHEREAS, U.S. Coast Guard Auxiliary, Flotilla 12-06 Chincoteague, provides safe boating instruction for all ages in order to prevent boating accidents and to teach rescue and survival techniques in case one does occur; and

NOW THEREFORE, BE IT RESOLVED I, Mayor John H. Tarr, proclaim May 22 through 28, 2010, as Safe Boating Week within the Town of Chincoteague and encourage all boaters to wear their life jackets, boat responsibly, and enroll in a safe boating class.

DATED this 3rd day of May 2010.



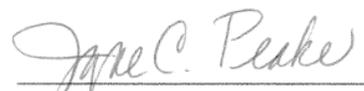
Mayor John H. Tarr



Lieutenant Marc Merriman
Supervisor
U.S. Coast Guard Sector Field Office
Eastern Shore



Chief Petty Officer A. Mark Kannon
Officer-in-Charge
U.S. Coast Guard
Station Chincoteague



Jane C. Peake
Flotilla Commander 12-6



Resolution for Spring Clean up, Paint up, and Fix up Week

A RESOLUTION of the Town of Chincoteague Island, Virginia, to acknowledge the importance of Earth Day and support the community-wide activities and events that remind us of our Island's connection to the rest of the planet.

WHEREAS, we are fortunate to live in a Town so abundantly blessed with natural assets and we have a continuing responsibility for conserving our environment by keeping it clean, healthy, and beautiful; and

WHEREAS, the Town of Chincoteague Island and our citizens are committed, through the goals of the Comprehensive Plan, ordinances, policies and our actions, to the conservation and stewardship of our natural landscape, open space and sensitive environmental areas; and

WHEREAS, Chincoteague's Mother Earth Day is Saturday, May 8, 2010; Mother Earth Day will celebrate the beauty of our Island and involves people around the world over the course of several days; and

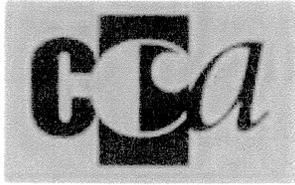
WHEREAS, during this celebration, we have the opportunity to demonstrate to ourselves, our neighbors, and our visitors, our commitment to a clean and beautiful town.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF CHINCOTEAGUE, IN COUNCIL MET:

1. That the week of May 8 – May 14, 2010 is designated as **SPRING-CLEAN UP, PAINT UP, & FIX UP WEEK** in the Town of Chincoteague. To coincide with the Earth Day Celebration
2. That all organized and individual segments of our population participate in this noble effort by developing and carrying out imaginative clean-up, paint-up, and fix-up projects which will serve to enhance, restore, or maintain the beauty of all properties in our Island community.
3. All Spring Cleanup debris should be placed for pickup during the week of May 8 –May 14, 2010 so that our Town of Chincoteague will exemplify cleanliness and beauty and to kick off the Tourist Season. Calling the Town Office with the items to be picked up will ensure collection of said items.

John H. Tarr, Mayor

Attest: _____
Robert G. Ritter, Jr., Town Manager



**CHINCOTEAGUE CULTURAL
ALLIANCE (CCA) presents**



earth day 2010

*3rd Annual
Mother Earth Day Festival*

SATURDAY, May 8, 2010

10:00 AM - 5:00 PM

ROBERT REED WATERFRONT PARK (downtown)

ENVIRONMENTAL DEMONSTRATIONS

ART & Solar Powered LIVE MUSIC, KID'S ACTIVITIES

HOUSEHOLD HAZARDOUS WASTE COLLECTION

ART MAILBOX AUCTION

MOTHER EARTH DAY SPONSORS + PARTICIPANTS include:

Accomack-Northampton Planning District Commission, Allen Clark Contracting, Chincoteague Chamber of Commerce, Chincoteague Historic Main Street Merchants Association, Chincoteague Kiwanis, Chincoteague National Wildlife Refuge, Chincoteague Natural History Association, Davis Disposal, Eastern Shore Soil and Water Conservation District, Energy Options and Construction, Mothers of Preschoolers (MOPS), NASA, NOAA, Spangler Construction, Virginia Coastal Zone Management Program, Virginia Marine Science Consortium, Waste Watchers, WCTG, Windwater Architects.

TO BE A SPONSOR: see CCA's website: chincoteagueculturalalliance.org
or visit Egret Moon, Cleveland Street, Chincoteague

ONGOING SUPPORT FOR CCA PROGRAMS + EVENTS:

Town of Chincoteague, Nat'l Endowment for the Arts, Va. Commission for the Arts



RESOLUTION

Hurricane Preparedness Week 2010

Whereas, The Town of Chincoteague hurricane season officially begins June 1st and ends November 30th of each year. In order to heighten awareness, the week of May 23-29,2010 has been designated "Hurricane Preparedness Week"; and

Whereas, with the Town of Chincoteague being an Island, is vulnerable to the devastating effects a hurricane or tropical storm can cause. With the average land elevation of 3.5 feet above mean high tide could face loss of life and property if such a disaster occurs; and

Whereas, both public and private entities should develop emergency response and recovery plans in accordance with local jurisdictions and local emergency management offices. Such preventative action could save lives; and

Whereas, the Town of Chincoteague Emergency Management, the National Weather Service, and the Commonwealth of Virginia strongly suggest that all residents and visitors to the Town of Chincoteague be aware of the high winds, flooding and severe weather that may occur in conjunction with a tropical storm or hurricane.

Now, Therefore, Be It Resolved, that the Town Council' of the Town of Chincoteague, Virginia does hereby proclaim the week of May 23-29,2010 as "Hurricane Preparedness Week: in the Town of Chincoteague.

John H. Tarr, Mayor

Attest: Town Manager



STAFF REPORT

To: Mayor and Town Council

From: Bill Neville, Director of Planning

Date: April 26, 2010

Subject: Rezoning Application – Ettinger Parcel “E”

Summary

Phillip P. Ettinger of Alexandria, VA has submitted an application to rezone approximately 4.5 acres from the R-1 Residential District to the R-2 Residential District in order to expand the permitted uses of the property. The Planning Commission completed its review, held a public hearing on February 9, 2010 and forwarded the application to the Town Council with a recommendation for denial. A second public hearing was held on April 5, 2010 by the Town Council.

There were no members of the public at either public hearing to speak for or against the application, however, three (3) adjacent land-owners submitted comments by email. Although the applicant was unable to attend the public hearing, he has confirmed his request to address the Town Council at this meeting.

Please refer to application materials and the staff report provided in the March 26, 2010 Town Council packet for additional information.

Planning Commission Recommendation

Following consideration of these items, and agreement that the outstanding issues had been adequately resolved, the Planning Commission voted to forward the rezoning request for Phillip P. Ettinger – Parcel ‘E’ to the Town Council with a recommendation for denial for the following reason:

1. Rezoning to the R-2 district is not consistent with the adopted Comprehensive Plan that maps this property as Single Family (R-1) land use.

The motion was approved by the majority vote of those present. (For: Muth, Rosenberger, Jester, Cherrix, Against: Taylor, Abstain: Potts, Absent: Katsetos)

Staff Recommendation

Amendments to the zoning map should generally follow the guidance of the Comprehensive Plan, and/or should be accompanied by statements and findings regarding the unique nature of the request. Rezoning and new development should be well planned to include concept plans, architectural designs, and studies of potential impacts to the community.

Sample motions to recommend approval or denial are provided for reference.

Sample Motions

1. I move to approve the rezoning request for Phillip P. Ettinger – Parcel ‘E’ for the following reasons:
 - a. The property is similarly situated to adjacent lots along North Main Street that include a mix of residential zoning districts including the R-2 district,
 - b. With the application of unique design and development standards, the property could serve as a transition between the adjacent R-1 and R-3 zoning districts,
 - c. Rezoning to the R-2 district would ‘correct’ a mapping error that occurred at the time of annexation into the Town
 - d. other _____

2. I move to deny the rezoning request for Phillip P. Ettinger – Parcel ‘E’ for the following reasons:
 - a. Rezoning to the R-2 district is not consistent with the adopted Comprehensive Plan that maps this property as a part of the Oyster Bay subdivision,
 - b. The proposed increase of permitted uses and density is requested without a concept plan for development or other information to demonstrate adequate protection of the public welfare and the implementation of good zoning practice
 - c. other _____

Public Hearing Comment

1 – Four parcels located across Hibiscus Drive

Relative to Mr. Ettinger's request for rezoning of "Parcel E" adjoining the Oyster Bay II Community, the Oyster Bay II Community POA can neither endorse nor object to the request. Since the POA is made up of the owners of some 95 properties, we feel that the POA would need to have 100% agreement of all the property owners in order to endorse or object to the request. As a POA, we feel that specific comments and opinions should be left to individual property owners.

Thank you,

Buford Rowland, President

Oyster Bay II Community POA, Inc.

2 – One parcel located at the corner of Hibiscus and Pine Tree Way

To Whom It May Concern:

This letter is in regard to parcel ID 31B1-12-E, GPIN 3888-93-9761 and the request to rezone from an R-1 Residential zoning district to an R-2 Residential zoning district.

Concerns are as follow:

- 1.) Septic systems. In many counties the regulations regarding individual septic systems require a minimum of one-half acre lots. We are fortunate in our town that many individual septic systems have been approved on lots less of a quarter acre. In our community we have also discovered that a community septic system is extremely costly and requires maintenance in a budget that already has difficulties maintaining community public property. Attaching to the community septic system is not an option for any new buildings. The concern regarding the septic is the ability to place more houses on smaller parcels and/or duplexes will create additional problems for not only the home owners, but potentially the community. It is important to note that Chincoteague Island is part of the Chesapeake Watershed Protection Program and therefore the town and community need to continue to be proactive to protect our wetlands.
- 2.) Aesthetics. Having moved from a community where townhouses/duplexes were allowed to be built in the front of the community it became difficult to sell the single family dwellings within the community. Additionally, this property is towards the front of the development this will add vehicles and congestion towards the entrance and could cause difficulties both for children at play and vehicles entering the community.

- 3.) Community. Oyster Bay II's original purpose was to be designed similar to Oyster Bay I. A drive through Oyster Bay I and it is easy to note that these homes are already close enough together. Is this request within the guidelines of the community bylaws?
- 4.) Plan. Without a plan in place it is difficult to agree with the rezoning. Would a church be acceptable? Would duplexes be acceptable? Smaller lot sizes? Many issues from parking, road repairs, policing the area due to an increase in population all could be a potential concern. At this point the community lacks funds to repair, pave and maintain roads. The addition of housing will not increase the funds to the community significantly enough to solve these issues and may exasperate the situation.
- 5.) While it is true that the current economic climate has made it difficult to sell properties, it is rarely prudent to put the quick fix in place. This is to the true in the type of downturn we are seeing; without a viable long range plan this change would most likely have a negative effect upon the community as a whole.
- 6.) We recognize that the individual seeking this variance has a sizable investment in this community; but he is not the only investor. We feel that this change would have long term negative consequences on both our community and the town and at this time should be rejected. However, if a long range plan can be developed in the future we may be willing to change our decision.

Thank you for your time and attention to this matter.

Sincerely,

Tim and Mary Landolt

3 – One parcel located at the corner of Hibiscus and Meadowview Court

I would like to register my opposition to the request by Philip Ettinger for a zone change from R-1 to R-2 on North Hibiscus Road in Chincoteague. The proposed zone change is for the property along North Hibiscus Road, from North Main Street to just before Meadowview Court, in Oyster Bay II.

The proposal before the Town Council is to change the zoning along North Hibiscus Road in Oyster Bay II from single family homes to R-2, or duplex homes. Our house is on the corner of Meadowview Court and North Hibiscus, and is the adjoining property to the proposed zone change by Mr. Ettinger. The main reason that we bought our home on Meadowview Court was the appeal of the Oyster Bay II community. We were attracted to the quiet, private single home area in a community that seemed to have an association with some rules and regulations. I think approval of this zone change would be unfair to the current Oyster Bay II homeowners. It is unnecessary and could be detrimental to the Oyster Bay II community. It will only benefit Mr. Ettinger....not the town of Chincoteague and especially not Oyster Bay II. The homeowners in Oyster Bay II invested in their property because of the location

and the community. The whole approach into Oyster Bay II would be altered as the duplexes would be at the entrance to Oyster Bay II and you would have to pass all the duplexes to enter the neighborhood. I believe it would detract from the whole character of the Oyster Bay II community. Many of the Oyster Bay II homeowners do not live on Chincoteague Island full time, but have invested in the Town of Chincoteague, and are unable to attend the Town Council meetings, which are generally held on a week night. I am hoping that the Town Council will consider the Oyster Bay II homeowners and will protect our investment in the Town of Chincoteague by continuing to deny this zone change request.

Becky Everhart
5274 Meadowview Court
Chincoteague, VA

4 – Applicant Statement (by email)

**PRESENTATION OF REZONING APPLICATION TO
CHINCOTEAGUE TOWN COUNCIL**

TO: TOWN COUNCIL OF CHINCOTEAGUE April 5, 2010
FROM: PHILLIP ETTINGER –Owner of Parcel E, Oyster Bay II Subdivision
RE: APPLICATION TO RE-ZONE PARCEL E, OYSTER BAY II FROM R-1 TO R-2

COUNCIL MEMBERS,

I respectfully request the Town Council review and subsequently **approve** the requested zoning change for Parcel E, Oyster Bay II Subdivision based upon:

1. The facts presented herein.
2. The oversight and errors made in the R-1 zoning designation of Parcel E in OB II Subdivision at the time of the 1989 Annexation and later in the 1994 Approved Zoning Map. Parcel E was **treated as if it were a lot** in the Oyster Bay II Property Owners Association **which it is not**. Parcel E is acreage consisting of 4.5 acres. **It never was designated a lot** in the original or subsequent Declarations according to the Town Code the R-1 Zoning Classification is reserved **only for lots and community Properties within a Subdivision**. It should have been correctly zoned R-2 at that time.
3. The Planning Commission Board’s recommendation of denial of my application for re-zoning **was based solely** upon the Application **being inconsistent with the Comprehensive Plan Land**

Use Plan. In fact all the evidence shows that **the R-2 request actually supports** both of the Comprehensive Plans positions of **(a)** protection of Single Family Neighborhoods and **(b)** encouraging a diversity of housing types/prices/densities.

A restatement of the facts presented by Town Attorney Poulson in his two letters to Planning Commission Director Neville:

- Attorney Poulson confirmed that in his opinion, the property owned by the Applicant (Parcel E) **is not a common parcel** of the subdivision.
- Attorney Poulson also confirms it is his legal opinion that that Parcel E **is not subject to the Covenants & Restrictions** of Oyster Bay II Subdivision because **Parcel E is not one of the numbered lots in the Declaration.**
- As Parcel E has been determined to be part of the subdivision, Attorney Poulson **confirms that Parcel E would have the right of access to Hibiscus Dr.**

From Planning Commission Director Neville's minutes of the Planning Commission Meeting on March 9, 2010.

- The Planning Staff Reports, that the **"combined housing and land use policies"** in the Comprehensive Plan **are balanced and support two positions regarding this Application: (1) Protection of the R-1 Single Family Neighborhood or (2) Encouraging a diversity of housing types/price/densities"**

On March 9th, 2010 Mr. Muth made a motion that the Application be forwarded to the Town Council with a recommendation for denial, **solely based** on the Application's inconsistency with the Comprehensive Plan Land Use Plan. The motion was seconded and passed with 4 votes.

With all due respect for the considerable efforts and discussions made by the Planning Commission Board, I feel obligated to disagree with their denial recommendation to the Town Council because I believe the **facts support my Application for R-2 re-zoning of Parcel E because they are consistent with the two policy positions Planning Director Neville outlined in his presentation to the Planning Board:**

R-2 zoning of Parcel E would meet the requirement of "Protecting the Single Family Neighborhood" because it would **buffer** the single family lots in Oyster Bay II (directly north of Parcel E) from the R-3 and Commercial Resort/Recreational Vehicle Park adjacent to the south. If Parcel E were to remain

R-1 then any single family homes built there would be exposed to the future more intense development of the R-3 & Commercial/ Resort zoning. Actually if Parcel E stays R-1 then the future homes built on it would suffer what the Planning Commission is trying to avoid by being directly adjacent to the R-3 and the intense Commercial/Resort zoned parcels. That would not be in keeping with the intent of the Comprehensive Plan as explained. The requested R-2 zoning buffer would resolve those concerns.

R-2 zoning of Parcel E would also satisfy the policy requirement of “Encouraging a diversity of Housing types/prices/densities”. Duplex homes satisfy diversity of housing type while they also normally result in less expensive prices than single family. Density would not be an issue or an obstacle as I only plan on dividing the parcel into 3 lots. To eliminate any concerns about intensive ‘home businesses’ I will seek to have deed restrictions incorporated to prevent this in any duplex homes.

The three perspectives of the Land Use Map (1) property (2) neighborhood and (3) town wide which encourage different solutions are all present here and addressed in a way that results in a positive solution.

IN CONCLUSION:

AGAIN, BASED UPON ALL OF THE ABOVE, I RESPECTFULLY REQUEST THAT THE TOWN COUNCIL APPROVE THE APPLICATION TO RE-ZONE PARCEL E, OYSTER BAY II TO R-2.

Thank You,

Phillip P. Ettinger

Public Safety Meeting Minutes

April 6, 2010

Chairman Tarr called the meeting to order at 17:04

Present: Mayor Tarr, Chairman
Councilwoman Ellen Richardson
Councilman John Jester
Robert Ritter, Jr., Town Manger
Bryan Rush, EM Coordinator
Harvey Spurlock, PW Director
Jack Van Dame, Trolley Manager

Public Participation: Mrs. Lori Walton asked the committee to look into updated cross-walks at the Maddox and Main Street intersections. Mrs. Walton stated that with the opening of the new bridge the intersection has become difficult to navigate for pedestrians. Mayor Tarr advised that the Town had requested more cross-walks; however, VDOT only included the current layout in the project. Mrs. Walton also asked for the number of speed limit signs on Main Street to be looked at as cars seem to be moving very fast when they come off the new bridge. Councilman Jester also suggested that cross-walks should be looked into at the Deephole Rd. and Maddox Blvd. intersection. Councilwoman Richardson recommended looking into cross-walks at Maddox Blvd. and Chicken City Road.

A motion was made by Councilman Jester to adopt the agenda and a second by Councilwoman Richardson. The motion was unanimously approved.

Monthly Emergency Management Report

Report given by Bryan Rush

PLANNING

PUBLIC SAFETY FORUM

A Public Safety Forum was held March 17, 2010. Guest speakers from many disciplines were prepared to deliver planning information to citizens. Unfortunately, do to poor attendance, future forums may not occur.

LCAR

The yearly Local Capability Assessment Report is due July 1, 2010. The report is sent to VDEM and is utilized to provide assistance to local emergency management agencies in order that they may operate more efficiently and effectively. Unfortunately, grant funding available for the report has since evaporated and must be absorbed under daily operations. The report will be web based beginning this year, which VDEM says will make completion easier.

FEMA SURVEY

The Department of Homeland Security issued a directive to FEMA to conduct a survey of a locality's ability to warn citizens in an emergency. Our locality participated in the forty-five minute phone survey on March 25, 2010 with the hopes of receiving future grant money to provide more warning points for citizens.

TRAINING

HURREVAC 2010

A new version of HURREVAC has been released this year. A train-the-trainer class on the new software will be held April 29 at the state EOC in Richmond. Bryan Rush will be attending the training. HURREVAC utilizes National Hurricane Center data along with evacuation studies to provide for better response to storm track and evacuations.

EMS

EMS employees have received in-house training on LVAD equipment. The left ventricular assist device is becoming more common in patients sent home rather than stay in long-term care facilities. The device assists the left ventricle of the heart to pump more effectively. Power failures and equipment failures pose the greatest risks. Those patients with an LVAD are on the heart transplant list awaiting new hearts. Currently, there are not any LVAD patients on Chincoteague, however, there is now a patient in our second due area.

EMERGENCY OPERATIONS BRIEFINGS

All of Town employees have now been briefed on the Town's Emergency Operations Plan. A copy of the plan was placed in each department after the briefing.

Councilman Jester questioned what type of systems could be provided under the FEMA survey. He recommended that blast email be looked into, as it would be another tool to inform citizens.

Tide Gauge Information

Mr. Rush advised that he had sent the letter to Congressman Nye requesting funding for the automated tide gauge installation on Chincoteague. Mr. Rush also informed committee that he had been contacted by the Congressman's office in Washington, D.C. and that staff was working on the request. Councilman Jester advised to talk with Mrs. Parks and have her monitor the progress. Mayor Tarr advised he would handle that.

Fireworks Transportation

Mr. Rush advised committee that he and the department heads met and have discussed changing the transportation plan for the annual fireworks this year. Mr. Rush advised that the consensus was to eliminate the buses and change the Main Street traffic pattern to one way after the event heading north to the bridge. The plan would allow for a more rapid reduction in traffic after the event. Mr. Rush advised that the school buses could be brought in at the end of the event to move more people on the trolley routes. Councilwoman Richardson stated that Mr. Hurst should be contacted as all spare buses

are being sold. Mr. Van Dame spoke in opposition of such a plan as his trolley service would not be able to handle the influx of riders. Mr. Van Dame suggested that all vehicles should be turned left on Main Street so that people will have to go by the high school and see the parking and be more inclined to use such parking and bus service. Councilman Jester asked that someone be put at intersections along Main Street to facilitate traffic going one way. Mr. Van Dame asks to have Willow St. completely closed in order to load buses. Mr. Van Dame complimented the New Church Fire Dept. on the assistance that they give directing traffic. Councilman Jester states that he is afraid to do away with the bussing as it may impact tourism negatively. Mr. Van Dame agrees. Councilman Jester suggests the department heads; Mr. Van Dame, Mr. Ritter, and Mr. Rush get together and discuss a plan for the fireworks transportation. Mr. Van Dame would like to see more people out directing traffic. Mr. Spurlock had concerns over those individuals directing traffic needing training. Mayor Tarr states that not all individuals will need training as some individuals would just be blocking the roads. Mayor Tarr recommends to have all those individuals mentioned by Councilman Jester have a meeting and develop a plan.

ID Badge Maker

Mr. Rush advised committee that the fire company has agreed to purchase the badge making machine and supplies in order that employees can receive badges and be credentialed. Mr. Rush also advised that badges would be made for the fire department as well. Mayor Tarr asked Mr. Ritter to draft a thank you letter for the fire company for him to sign.

Volunteer Recording of Public Alert Messages

Mr. Rush advised that Mrs. Muth has called and offered to record public safety messages for the Town's alert notification system. Mayor Tarr suggests having the PSA's done in advance and have them cut and pasted. Mr. Rush advised that Mrs. Muth could record messages at her home and email them back to the Town. Councilman Jester concerned if Mrs. Muth would not be home. Councilman Jester also agrees with having messages cut and pasted. Mayor Tarr asks how we could use a wav. file in the program. Mr. Rush advised that it can be uploaded to the program. Mayor Tarr suggests maybe asking Mrs. Muth to train individuals how to speak clearly. Mr. Rush advised he would call Mrs. Muth and thank her for her interest in helping the Town.

Hazard Mitigation Plan

Mr. Nevil, Town Planner, explained that VDEM has appropriated money to revise the Hazard Mitigation Plan. The A-NPDC will be conducting a kick-off meeting on April 29, 2010 in Accomac. Mr. Nevil explained that the Town had approved the current plan five years ago. Mr. Rush advised he and Mr. Jeffries were on the initial planning committee. He advised that the plan can allow for future grant money to elevate homes as well as potentially mitigate drainage issues. Mr. Nevil also reported that the Eastern Shore will soon be getting LIDAR data that may help with storm surge and flooding predictions.

Chincoteague Volunteer Fire Company

Mr. Rush advised that he had spoken with a member today, who advised they would not be in attendance at the meeting and that there were no discussion issues. Mr. Rush also advised that the gentleman who suggested using the siren for warning citizens would have more information to present at the next meeting.

Committee Member Comments

Councilman Jester again expressed concern over cross walks at the new bridge, Deephole Road, and Chicken City Road.

Mr. Spurlock explained the deviations for VDOT designs of sidewalks, turn lanes. etc. Mr. Spurlock recommends taking the left turn lane out of Main Street. Mayor Tarr suggests looking at property lines and right-of-ways at that intersection. Mayor Tarr wants all the pavement markings as well as the light at the old bridge to be done away with.

Mrs. Richardson advised that school busses just can not make the turn at the foot of the new bridge.

Mrs. Richardson states that people are not seeing the signage at the foot of the old bridge and more signs need to be placed. Mayor Tarr states VDOT has ordered such signage, it just has not arrived yet.

Adjournment

Councilwoman Richardson made a motion to adjourn, which was second by Councilman Jester. The motion was unanimously approved.

Meeting adjourned at 1750.

**CHINCOTEAGUE-ASSATEAGUE TRANSPORTATION AND
ACCESS COMMITTEE
RECREATED MAY 3, 2010**

MEMBERSHIP (VOTING)

TOWN OF CHINCOTEAGUE	2 MEMBERS (1 ELECTED & TOWN MANAGER)
ACCOMACK COUNTY	2 MEMBERS (1 ISLANDS SUPERVISOR & 1 COUNTY ADMINISTRATOR)
CHINCOTEAGUE CHAMBER	2 MEMBERS (1 PRESIDENT & 1 EXECUTIVE DIRECTOR)
CHINCOTEAGUE VFC	1 MEMBER
DOWNTOWN MERCHANTS ASSOC.	1 MEMBER (CHAIRPERSON)
E.S. TOURISM COMMISSION	1 MEMBER (CHINCOTEAGUE MEMBER)

TECHNICAL ADVISORS (NON-VOTING)

VIRGINIA DEPT. OF TRANSPORTATION

CONGRESSMAN BATEMAN

U.S. FISH & WILDLIFE SERVICE

NATIONAL PARK SERVICE

THE PURPOSE OF THIS COMMITTEE IS TO CONTINUE TO REVIEW AND MAINTAIN ONGOING PUBLIC ACCESS TO ASSATEAGUE BEACH AND TO CONINUE TO PROVIDE MAXIMUM AVAILABLE PARKING FACILITIES. TO REVIEW ALTERNATE ACCESS MEANS AS WAYS TO RELIEVE SEASONAL CONGESTION AND TO DEVELOP OPTIONS FOR PUBLIC REVIEW AND COMMENT, WHICH MAY INCLUDE A JOINT TRANSPORTATION PLAN FOR CHINCOTEAGUE AND ASSATEAGUE ISLANDS

MEMORANDUM

TO: Town Council

FROM: Harvey Spurlock, Public Works Director

DATE: April 28, 2010

SUBJECT: Pension Street Improvements

Bid opening for contract 01-PAV-10, Pension Street Improvements, is scheduled for April 30, 2010 at 4:00 p.m. Determination of the lowest cost competent bidder will be made at that time. Results will be presented for Council's consideration at the regular May 3rd Council Meeting.